

# ENVIRONMENT POLICY DOCUMENT



**St. Xavier's College, Burdwan**

A Jesuit Institution

(Affiliated to the University of Burdwan)

## **Environment Policy Document**

St. Xavier's College, Burdwan aims to integrate sustainable practices across campus operations, foster environmental awareness among students and staff, and contribute positively to the community and environment through its Environment Policy.

### **Policy Statements:**

#### **1. Promotion of Environmental Awareness:**

- Increase environmental promotional activities to educate and engage all the stake holders on sustainability issues.
- Organize workshops, seminars, and campaigns to foster a culture of environmental responsibility among stakeholders.

#### **2. Water Management:**

- Conduct regular monitoring of water usage to identify opportunities for conservation.
- Install water meters across the campus to monitor consumption and identify areas for improvement.
- Ensure regular maintenance of water purifiers to optimize their efficiency and longevity.

#### **3. Reduction of Paper Usage:**

- Transition from paper-based systems to digital solutions wherever possible to reduce paper consumption.
- Encourage electronic communication and document management to minimize paper waste.

#### **4. Waste Management:**

- Implement a comprehensive waste management plan that prioritizes reduce, reuse, and recycle principles.
- Ensure all solid waste is sorted and disposed of responsibly, with a focus on recycling wherever feasible.
- Regularly monitor and report waste generation to the administration for transparency and improvement.
- Identify and segregate E-waste generated from college operations, including outdated computers, printers, mobile phones, and other electronic devices.
- Ensure secure storage of collected E-waste to prevent environmental contamination and unauthorized access.
- Arrange for safe transportation of E-waste to authorized recycling facilities or disposal centers.
- Partner with certified E-waste recyclers to responsibly recycle electronic devices according to environmental regulations.

#### **5. Energy Efficiency:**

- All members of the campus community, including students, faculty, staff, and visitors, are required to switch off lights, fans, and other electrical appliances when not in use or at the end of the day.
- Switch off lights in classrooms, offices, common areas, and other facilities when leaving the room or area. Turn off fans when rooms are unoccupied or at the end of operational hours.

- It is the responsibility of every individual to ensure that electrical appliances are turned off promptly after use. Other Electrical Appliances: Power down computers, printers, chargers, and any other electrical devices not in use.
- Replace conventional lights with energy-efficient LED bulbs across the campus to reduce electricity consumption.
- Provide guidelines and tips on energy-efficient practices and the benefits of reducing electricity usage through orientation programmes.
- Define procedures for situations where continuous operation of electrical appliances is necessary, such as essential equipment or safety measures.

#### **6. Sanitary and Hygiene Facilities:**

- Install sanitary napkin vending machines in girls' common rooms to promote hygiene and convenience.

#### **7. Biodiversity and Green Practices:**

- Scientifically name all trees on campus to promote biodiversity awareness and conservation.
- Encourage the adoption of green habits among all members of the institution to contribute to a sustainable environment.

#### **8. Water Conservation:**

- Replace manual taps with auto-close taps to prevent water wastage and promote efficient water use.
- Implement regular checks and maintenance to ensure optimal functioning of water-saving devices.

#### **9. Pest Management:**

- Adopt eco-friendly pest control methods to minimize environmental impact while ensuring a healthy campus environment.

### **Implementation and Monitoring:**

- Appointing a Green Committee responsible for overseeing the implementation of this Green Policy.
- Arranging Orientation programmes by the Principal/Vice-Principal and Discipline Committee co-ordinator at the time of commencement of each session to make student aware of this policy.
- Encouraging feedback from the stake holders to continuously enhance our environmental practices.
- Regularly reviewing the effectiveness of this policy and update as necessary to reflect technological advancements, energy-saving opportunities, or changes in campus operations.



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