

St. Xavier's College Burdwan

A Jesuit Institution

(Affiliated to the University of Burdwan)



ACADEMIC CALENDAR

2023 - 2024

PRAYER OF ST. IGNATIUS OF LOYOLA

Take, O Lord, and receive, and receive my entire liberty,
 My memory, my understanding and my whole will.
 All that I am and all that I possess, You have given me.
 I surrender it all to You to be disposed of according to Your will.
 Give me only Your Love and Your grace;
 With these I will be rich enough,
 And will desire nothing more.

PRAYER FOR STRENGTH

(Rabindranath Tagore)

This is my prayer to you, my Lord:
 Strike, strike at the root of penury in my heart.
 Give me the strength lightly to bear my joys and sorrows.
 Give me the strength to make my love fruitful in service.
 Give me the strength never to disown the poor
 Or bend my knees before insolent might.
 Give me the strength, to raise my mind high above daily trifles.
 And give me the strength to surrender my strength to Your Will with Love.

A Pledge to The Nation

India is my country,
 All Indians are my brothers and sisters,
 I love my country, and I am proud of its rich and varied heritage.
 I shall always strive to be worthy of it.
 I shall give parents, teachers and all elders respect and treat everyone with
 courtesy.
 To my country and my people, I pledge my devotion;
 In their well being and prosperity alone lies my happiness.

Prayer before Class

O God,/ You are the Truth and the Origin of all knowledge,/ whom to know is
 to be happy,/ bless our studies which we consecrate to you,/ Enlighten our
 minds,/ strengthen our memories/ and direct our will towards the light,/ to
 what is right,/ Grant us to seek Truth always/ and be good to everyone/ whom
 we meet on the path of our life,/ today and always.

JESUITS AND EDUCATION IN INDIA

The Society of Jesus, a Christian religious order founded by Saint Ignatius of Loyola in 1540, has been active in the field of education throughout the world since its origin. In the world, the Jesuits are responsible for 3,897 Educational Institutions in 90 countries. These Jesuit Educational Institutions engage the efforts of approximately 1,34,303 teachers, educating approximately 29,28,806 students.

In India, the Society of Jesus has founded 118 Primary & middle Schools, 165 high Schools, 66 University colleges, 21 Technical Institutes and 18 Business Management Administration Institutes, 6 Engineering Colleges, 3 University with 11,225 teachers, educating 3,24,538 students, belonging to every social class, community and linguistic group. These Institutions are part of the Catholic Church's which makes an effort to share the country's educational undertaking.

The Jesuit College aims at the integral and personal formation of the youth. To accomplish this, special efforts are made:

To help the students to become mature, spiritually-oriented men and women of character;

- To encourage them continuously to strive after excellence in every field;
- To value and judiciously use their freedom;
- To be clear and firm on principles and to be courageous in action;
- To be unselfish in the service of their fellowmen; and
- To become agents of societal transformation in our country.

The Jesuit College thus aims at making its own contribution towards a transformation of the present day social condition so that principles of social justice, equality of opportunity, genuine freedom, and respect for religious and moral values, enshrined in the Constitution of India, may prevail, and the possibility of living a full human existence may be available to all.

(Jesuit Educational Association of India)

ST. FRANCIS XAVIER- PATRON OF THE COLLEGE

St. Francis Xavier is the patron of St. Xavier's College, Burdwan. He was Zealous Missionary who preached the message of God's love to the poor, the needy and people at margins in India. Following the legacy of Francis Xavier, St. Xavier's College, Burdwan adopts the strategy of being a voice to the voiceless. It becomes the channel of God's love and care.



Our Vision

The vision of Jesuit education at St. Xavier's College, Burdwan affirms the radical goodness of the world 'charged with the grandeur of God', and it regards every element of creation as worthy of study and contemplation, capable of endless exploration.

Our Mission

St. Xavier's College, Burdwan believes in a mission rooted in a new world community of justice, love and peace. It forms persons of competence, conscience and compassion. The college also makes every student to be at the service of society keeping in mind the spirit of the College Motto : Truth and Justice.



VALUES AND QUALITIES WE CHERISH, NURTURE AND PROMOTE:

Xaverians:

- Greet one another respectfully
- Being punctual for all classes and other programmes
- Keeping St. Xavier's campus clean, green and serene
- Being, creative and constructive in all the academic and co-curricular activities.
- Aware of social conditions in and the society and in the world and develop a compassionate and proactive response to transform the world.

OWNERSHIP, ADMINISTRATION AND AFFILIATION OF ST. XAVIER'S COLLEGE, BURDWAN

St. Xavier's College, Burdwan is a Minority Institution owned and managed by the Jesuits of the Calcutta Province of the Society of Jesus, with the registration of Catholic Mission of Western Bengal (also known as Calcutta Province of the Society of Jesus), under the Societies Registration Act 1961. It is a Self-financed College, recognised by the Government of West Bengal and permanently affiliated to the University of Burdwan. (No. Permanent Affln./P-235/998 Dated 24/06/2022)

In March 2016 St.Xavier's College, Burdwan, the founder Body initiated the registration of a new society in the name of St. Xavier's Burdwan Educational Trust . The administration and management of St. Xavier's College, Burdwan is now brought under this trust and the day-today administration is vested with the Governing body.

THE COLLEGE LOGO



TRUTH

This not only includes the speaking the truth, but also the living of lives in consistence with our speech, and the philosophy we propound. Truth is opposed to lies, to false and fleeting values, to dishonesty in any of its subtle forms. It means our trustworthiness, our loyalty, our faithfulness. Truth is never something we master, we are at its service; it is always greater than what we are (or) any of us (or) humans.

JUSTICE

Justice makes our eyes turn, not only towards ourselves, but also towards others. We acknowledge that others also have rights, longings and legitimate desires. We acknowledge the rights of the poor and the destitute to a decent standard of living. Justice makes us aware that the "others" are not just 'outside there', but they are in reality our brothers and sisters, that we have the obligations to share our material, intellectual and spiritual wealth with them. Justice avoids exploitation of a human. Justice makes us aware that we must be the voice of the destitute, the oppressed; of those crying out for liberation.

THE CROSS (AND NAILS)

The acceptance of the Cross will be necessary if we wish to be truthful in our speech and in our lives; if we are not to compromise our principles and integrity. We will experience hostility and opposition, if beyond the mere expressions of pious words and feelings, we actually work towards a just order in society, where the rich are required to share their wealth with the poor, and the mighty are taken when they trample on the aspirations of the weak. But this Cross will be a glorious Cross. We will find meaning in our lives that comes as a gift from God; we will experience peace that is ineffable; Peace that comes from the depth of union with God and our fellow men; peace that results from personal integrity and harmony within ourselves.

The cross is a symbol of our fight against injustice even at the expense of personal pain. It is a symbol of love transformed by the radiance of truth and justice.

I H S

I H S are the first three letters, in Greek, of the name of JESUS. I H S are Greek capital letters equivalent to J E S.

In Jesus we find eminently exemplified Truth and Justice who concerns for those who are in dire need under the tyranny of sin and oppression. In Jesus, we find the dignity of man, and true value, and a love that embraces death. In Jesus, we find an explanation for suffering. In his victory and glory, we find our confidence in God. Jesus is not dead. He is Alive.

THE FIELDS, THE WATER, THE RICE PLANTS

These symbolize Burdwan in its richness of soil and its plentifulness of rice. The plants bending under the weight of grain, symbolize abundance and growth.



MESSAGE FROM THE PRINCIPAL

Dear Students, Staff, Parents, Alumni/ae, Benefactors and Well Wishers

St. Xavier's College Burdwan is emerging as one of the premier institutions of higher education in Burdwan (East) district. We are reaping the fruits of hard work by many individuals in the college, right from its inception. I am personally thankful to all the faculty members, the governing body members, trustees and well wishers and benefactors who continue to shape this college in accordance with the rich traditions of Jesuit education. The college is indeed, privileged and lucky to have many dedicated staff members who give their time and energy generously for building it up as an institution of excellence and repute.

A journey has begun with lots of hope, aspirations and expectations. Beside the committed faculty members of the college we also need the assistance of like-minded people who share the same vision and wise and intellectual people who can guide us forward. Our collaboration with other universities and colleges in the country and international partnership with world-wide universities will open up our horizon to the rich traditions of education in the world and keep us in touch with current thinking in the promotion of quality higher education.

Who is a true Xaverian and how does a Jesuit institution differ from other institutions? These are the common questions asked by many who are puzzled about Jesuit institutions. What makes a Jesuit institution unique and different from other institution is not primarily its academic excellence but commitment to total formation of each individual and form "persons for others". It prepares students for responsible citizenship who through social involvement try to create a just society and express their concern for the poor and the marginalized. St. Xavier's College, Burdwan being a Jesuit college is no exception to this endeavour. From the very beginning students are exposed to the harsh realities of the people around on every Saturday beside their regular classes and academics. This sort of social outreach programmes have already started bearing fruits in the lives of the students where there is sense of social consciousness and social responsibility is growing and also there is a change in their attitudes, world view and their life style.

St. Xavier's College, Burdwan has finally got its own beautiful campus with well-furnished academic and administrative buildings and other annex buildings. This will indeed, give the students a sense of identity and promote their sense of belongingness to the entire college community.

I place on record my sincere thanks and gratitude to all those stood by us in creating our own campus with all the necessary infra structures. Personally I thank the Jesuit Community of St. Xavier's Burdwan, the Jesuits of Calcutta Province, parents and guardians of the school and college, other benefactors and all our well wishers for their ever unconditional support and encouragement.

May God bless them and us all!

Rev. Dr. G. Paul Arockiam, S. J
Principal
St. Xavier's College
Burdwan

St. Xavier's College - Burdwan
GOVERNING BODY MEMBERS
2023 - 2026

S.No	NAME OF THE GB MEMBER	CATEGORY
1	Rev. Raphael Joseph Hyde, S.J Provincial	President
2	Rev. Dr .G. Paul Arockiam, S.J Principal	Secretary
3	Rev. Dr. Dominic Savio, S.J Principal, St. Xavier's College (Autonomous), Kolkata	Vice President
4	Rev. Dr. Maria Joseph S ,S.J Principal St. Xavier's School Burdwan & Burdwan Jesuit Community Superior	Management Nominee
5	Dr. Partha Sarkar Associate Professor, Dep. of Business Administration(HR), University of Burdwan	University Nominee
6	Fr. Joseph T. Raj, S.J Vice Rector and Finance Officer, St. Xavier's University Kolkata	Management Nominee
7	Dr. Fr. Joseph Kulandai, S.J Vice Principal, St. Xavier's College (Autonomous), Kolkata	Management Nominee
8	Dr. Fr. Mourlin Fernando, S.J Professor, St. Xavier's University Kolkata	Management Nominee
9	Mr. Indrajit Mukherjee Advocate	Management Nominee
10	Dr M Senthil Kumar HOD, Department of Biotechnology ,St. Xavier's College, Burdwan	Teacher Representative
11	Mrs. Debdutta Banerjee HOD, Department of Computer Science, St. Xavier's College, Burdwan	Teacher Representative

ST. XAVIER'S BURDWAN EDUCATIONAL TRUST
Trustees of St. Xavier's College - Burdwan.

S.No	NAME	DESIGNATION
1	Fr. Raphael Joseph Hyde, S.J	Managing Trustee
2	Fr Maria Joseph Savariappan S.J	Joint Managing Trustee
3	Fr. Dominic Vincent , S.J	Trustee
4	Fr. E.S. Joseph , S.J	Trustee
5	Fr. Joseph Kulandai, S.J	Trustee
6	Fr. Puthanpurakal Paul Carlose, S.J	Trustee
7	Fr. M. Benny Thomas, S.J	Trustee
8	Fr. G. Paul Arockiam, S.J	Secretary Trustee

ADMINISTRATION

SNo	NAME	DESIGNATION
1	Rev. Fr. Raphael Joseph Hyde, S.J	President - Founder Body
2	Rev. Fr. Dr. Maria Joseph Savariappan, S.J	Jesuit Superior
3	Rev. Fr. Dr. G. Paul Arockiam, S.J	Principal & Secretary
4	Rev. Br. Christuraj, S.J	Campus Administrator
5	Rev. Fr. Dr. Maria Joseph Savariappan, S.J	Director - St. Xavier's Hostel
6	Rev. Fr. Benny Thomas M, S.J	Assistant Director - St. Xavier's Hostel

ACADEMIC EXECUTIVE COMMITTEE

Rev. Fr. Dr. G. Paul Arockiam, S.J	Principal & Chairperson
Dr. M. Senthil Kumar - HOD, Department of Biotechnology	Academic Coordinator
Mrs. Debdutta Banerjee - HOD, Department of Computer Science	Examination Coordinator
Dr. Vishal Maheshwari - HOD, Department of Commerce	Director - Extension Department

Members

Dr. Debarati Ghosh -	HOD, Department of English
Dr. Aratrika Bhattacharya -	HOD, Department of Sociology
Mr. Saurav Sengupta -	HOD, Department of Geography
Dr. Kandarpa Kanti Hazra	HOD, Department of Business Administration
Mr. Ujjwal Mandal	HOD, Department of Computer Application
Mr. Somjit Halder -	Coordinator: Post Graduation Course

Other Responsibilities

Placement officers:	Dr. Vishal Maheshwari, Dr. Kandarpa Kanti Hazra
Coordinators - Certificate Courses:	Mr. Somjit Halder, Mrs. Debdutta Banerjee
Coordinators - Associations and Clubs:	Dr. Debarati Ghosh, Mr. Saurav Sengupta
Staff Coordinator – Students' Council:	Mr. Somnath Tah
N.S.S Programme Officers:	Mr. Somnath Tah, Dr. Rahul Singh
AICUF Programme Coordinators:	Mr. Sarbajit Chowdhury, Mr. Rohit Leonard Khakha
X-Eve Programme Coordinators:	Dr. Aratrika Bhattacharya, Mrs. Barsha Ghosh
Students' Counsellors:	Dr. Kandarpa Kanti Hazra, Mrs. Madhuri Hazra
Prospectus & Calendar Coordinators	Mrs. Barsha Ghosh
Entrepreneurship Development	
Cell Coordinator	Mr. Supratik Goswami

ACADEMIC STAFF**Department of Commerce**

Dr. Vishal Maheshwari (HOD)
 Mrs. Barsha Ghosh
 Mr. Somnath Tah
 Mrs. Ancy Joseph
 Mr. Rohit Leonard Khakha
 Mrs. Sumon Konar
 Mrs. Suchana Bhattacharjee

Department of Geography

Mr. Saurav Sengupta (HOD)
 Dr. Anuradha Mukherjee
 Dr. Susmita Bhowmick
 Dr. Moumita Dey
 Ms. Sayoni Mondal
 Dr. Subhankar Bera
 Ms. Puja Sardar

Department of Biotechnology

Dr. M.Senthil Kumar (HOD)
 Dr. Sudip Hazra
 Mr. Arijit Bhattacharya
 Dr. Kaniz Wahida Sultana
 Mrs. Arpita Chatterjee
 Ms. Anindita Roy

Department of Computer Science

Mrs. Debdutta Banerjee (HOD)
 Ms. Alopeparna Choudhury
 Mr. Ujjwal Mondal
 Mrs. Sharmistha Gupta
 Mr. Santu Karmakar
 Ms. Shilpa Mondal
 Mr. Sanjoy Kumar Dey
 Mr. Mahadev Roy

Department of Sociology

Dr. Aratrika Bhattacharya (HOD)
 Dr. Rahul Singh
 Mr. Diptangshu Nag
 Ms. Sukanya Saha
 Mr. Saket Chowdhury
 Ms. Kaushiki Banerjee
 Ms. Ahana Mondal
 Ms. Sweta Chand

Department of Computer Application

Mr. Ujjwal Mondal (HOD)
 Mrs. Debdutta Banerjee
 Ms. Alopeparna Choudhury
 Mrs. Sharmistha Gupta
 Mr. Santu Karmakar
 Ms. Shilpa Mondal
 Mr. Sanjoy Kumar Dey
 Mr. Mahadev Roy

Department of English

Dr. Debarati Ghosh (HOD)
 Mr. Somjit Halder
 Mrs. Madhuri Hazra
 Mr. Arijit Saha
 Ms. Oly Roy
 Mr. Sarbajit Chowdhury
 Ms. Brinda Samanta

Department of Business Administration

Dr. Kandarpa Kanti Hazra(HOD)
 Mr. Supratik Goswami
 Mrs. Debika Som
 Mr. Imran Hashem
 Mrs. Bidisha Chatterjee
 Mr. Amarnath Mukhopadhyay
 Mr. Gautam Dutta
 Mrs. Ishita Mukhopadhyay

Language & Other Courses

Mr. Rohit Shaw
 Ms. Antra Banerjee
 Ms. Puja Sonkar

Foundation Course:**Rev. Dr. G. Paul Arockiam, S.J, Principal & Chairperson****Dr. Vishal Maheshwari****Dr. Aratrika BhattacharSya****Mrs. Madhuri Hazra****Dr. Kandarpa Kanti Hazra****Office Staff**

Librarian	Ms. Priyanka Roy, Mrs. Saswati Banerjee
Lab Technician	Mr. Deepak Sharma
Accountant	Mr. Tanoy Das
Office Assistants	Mr. Pinaki Bhattacharya Mrs. Anindita Sinha Mr. Sumon Dey Mrs. Arpita Bhattacharyya Ms. Reena Mazumdar Ms. Prottusa Dutta Mrs. Moumita Nath Mrs. Shatabdi Lahiry Mrs. Srabani Ray
Canteen Assistant	Mr. Kazi Md. Salauddin
Support Staff	Mr. Rajib Karmakar Mr. Nirmal Mardi Mr. Pranab Ganguly Mrs. Julita Hansda Mr. Bisawanath Hansda Mr. Abhik Sain Mr. Sajan Tudu Mr. Jagannath Jha Mrs. Fulki Oraw Mrs. Sambari Hansda

COMMITTEES
Academic Year: 2023-24

Internal Quality Assurance Cell (IQAC)

Rev. Dr. G. Paul Arockiam, S.J,
Principal & Chairperson
Dr. M. Senthil Kumar (Secretary)
Dr. Vishal Maheshwari (NAAC Coordinator)
Mr. Somjit Halder
Mrs. Debdutta Banerjee
Dr. Debarati Ghosh
Mr. Saurav Sengupta
Dr. Aratrika Bhattacharya
Dr. Kandarpa Kanti Hazra
Mr. Ujjwal Mondal
Ms. Reena Mazumdar
Mrs. Moumita Nath
Mr. Indrajit Mukherjee (*Advocate*)
Mr. Palash Nandi (*Industrialist*)
Dr. Abhik Kr. Mukherjee,
(*Assistant Professor, Dept of Business
Administration, University of Burdwan*)

Library Committee

Rev. Dr. G. Paul Arockiam, S.J
Principal & Chairperson
Dr. Moumita Dey (Secretary)
Mr. Diptangshu Nag
Mr. Arijit Bhattacharya
Mr. Imran Hasem
Dr. Anuradha Mukherjee

Research, Ethics and Documentation Committee

Rev. Dr. G. Paul Arockiam, S.J ,
Principal & Chairperson
Dr. Susmita Bhowmick (Secretary)
Dr. M. Senthil Kumar
Ms. Alokeparna Choudhury
Dr. Anuradha Mukherjee
Dr. Sudip Hazra

IT & Website Development Committee

Rev. Dr. G. Paul Arockiam, S.J,
Principal & Chairperson
Mr. Ujjwal Mandal (Secretary)
Mr. Saurav Sengupta
Dr. Moumita Dey
Mr. Santu Karmakar
Ms. Shilpa Mondal
Mr. Amarnath Mukhopadhyay
Mr. Gautam Dutta

Admission Committee

Rev. Dr. G. Paul Arockiam, S.J,
Principal & Chairperson
Mr. Saurav Sengupta (Secretary)
Dr. M Senthil Kumar
Mr. Ujjwal Mandal
Mr. Santu Karmakar
Ms. Sayani Mondal
Ms. Reena Mazumdar

COMMITTEES
Academic Year: 2023-24

College Magazine/Publication Committee

Rev. Dr. G. Paul Arockiam, S.J,
Principal & Chairperson
Dr. Debarati Ghosh (Secretary)
Mr. Saurav Sengupta
Dr. Moumita Dey
Mr. Somjit Halder
Ms. Brinda Samanta

Discipline Committee

Rev. Dr. G. Paul Arockiam, S.J,
Principal & Chairperson
Dr. Aratrika Bhattacharya (Secretary)
Mrs. Debdutta Banerjee
Dr. Debarati Ghosh
Mr. Somnath Tah
Mrs. Debika Som
Ms. Sayani Mondal

Student Career Counselling & Placement Committee

Rev. Dr. G. Paul Arockiam, S.J,
Principal & Chairperson
Dr. Kandarpa Kanti Hazra (Secretary)
Mrs. Madhuri Hazra
Mrs. Debdutta Banerjee
Mr. Sarbajit Chowdhury
Dr. Vishal Maheshwari
Mr. Riddhi Paul, *Student Representatives*
Mr. Sayok Kundu, *Student Representatives*
Mr. Anubhab Das, *Student Representatives*
Mr. Soumya Biswas, *Student Representatives*

Cultural Committee

Rev. Dr. G. Paul Arockiam, S.J,
Principal & Chairperson
Ms. Oly Roy (Secretary)
Dr. Aratrika Bhattacharya
Ms. Alokeparna Choudhury
Mrs. Debika Som
Mr. Somjit Halder
Mrs. Bidisha Chatterjee

Student Grievance Cell Committee

Rev. Dr. G. Paul Arockiam, S.J,
Principal & Chairperson
Mrs. Barsha Ghosh (Secretary)
Dr. Rahul Singh
Dr. Sudip Hajra
Dr. Debarati Ghosh
Dr. Kaniz Wahida Sultana
Sk Aftab Ali *Student Representatives*
Ms. Aritra Dey, *Student Representatives*
Ms. Shruti Dutta, *Student Representatives*

Equal Opportunity Cell

Rev. Dr. G. Paul Arockiam, S.J,
Principal & Chairperson
Mr. Rohit Leonard Khakha (Secretary)
Mrs. Ancy Joseph
Mrs. Barsha Ghosh
Mr. Imran Hashem
Mr. Saurav Sengupta
Mr. Nirmal Mandi, *Support Staff*
Ms. Tanya Murmu, *Student Representatives*
Mr. Rohit Ekka, *Student Representatives*

COMMITTEES
Academic Year: 2023-24

Remedial and Tutorial Care Committee

Rev. Dr. G. Paul Arockiam, S.J,
Principal & Chairperson
Dr. Kandarpa Kanti Hazra (Secretary)
Mrs. Sumon Konar
Mrs. Sharmistha Gupta
Mr. Rohit Leonard Khakha
Mrs. Bidisha Chatterjee

**Faculty & Student development
programmes Committee**

Rev. Dr. G. Paul Arockiam, S.J,
Principal & Chairperson
Dr. Anuradha Mukherjee (Secretary)
Mr. Arijit Bhattacharya
Dr. Sudip Hazra
Ms. Sukanya Saha
Mrs. Suman Konar

Alumni/ae Association Committee

Rev. Dr. G. Paul Arockiam, S.J,
Principal & Chairperson
Mr. Sarbajit Chowdhury
Mr. Santu Karmakar
Ms. Kaushiki Banerjee
Secretary of the Alumnae Association

Sports Committee

Rev. Dr. G. Paul Arockiam, S.J,
Principal & Chairperson
Dr. Rahul Singh (Secretary)
Mr. Supratik Goswami
Mr. Diptangshu Nag
Mrs. Madhuri Hazra
Mr. Arijit Saha

Internal Complaints Committee

Mrs. Barsha Ghosh (Chairperson)
Rev. Dr. G. Paul Arockiam, S.J, Principal
Mr. Somnath Tah
Dr. Aratrika Bhattacharya
Mr. Pinaki Bhattacharya
Mrs. Julita Hansda
Mr. Ranoj Mukherjee,
Founder Secretary, NGO,
Friends in need & Deed(FIND)
Ms. Sarbani Sarkar,
Student's Council Member

Extension Programmes Committee

Rev. Dr. G. Paul Arockiam, S.J,
Principal & Chairperson
Dr. Vishal Maheshwari (Secretary)
Mr. Rohit Leonard Khakha
Mr. Somnath Tah
Mrs. Barsha Ghosh
Mr. Santu Karmakar

COMMITTEES

Academic Year: 2023-24

Canteen & Food Management Committee

Rev. Dr. G. Paul Arockiam, S.J,
Principal & Chairperson
Mr. Diptangshu Nag (Secretary)
Mr. Supratik Goswami
Mr. Imran Hasem
Mr. Pinaki Bhattacharya
Mr. Deepak Sharma

Attendance Committee

Rev. Dr. G. Paul Arockiam, S.J,
Principal & Chairperson
Mr. Arijit Saha (Secretary)
Mrs. Suman Konar
Mrs. Debika Som
Dr. Susmita Bhowmick
Mr. Santu Karmakar
Ms. Sukanya Saha
Mr. Arijit Bhattacharya
Ms. Alopeparna Choudhury

Dress Code Committee

Rev. Dr. G. Paul Arockiam, S.J,
Principal & Chairperson
Mrs. Ancy Joseph (Secretary)
Ms. Oly Roy
Mrs. Debdutta Banerjee
Dr. Kaniz Wahid Sultana
Mrs. Debika Som
Ms. Sukanya Saha

Disaster Management Committee

Rev. Dr. G. Paul Arockiam, S.J,
Principal & Chairperson
Mr. Saurav Sengupta (Secretary)
Mrs. Sharmista Gupta
Dr. Anuradha Mukherjee
Mr. Sibabrata Roy
Ms. Shilpa Mondal

Anti Ragging Committee

Rev. Dr. G. Paul Arockiam, S.J,
Principal & Chairperson
Dr. Aratrika Bhattacharya (Secretary)
Dr. Debarati Ghosh
Mrs. Debdutta Banerjee
Mr. Somnath Tah
Mrs. Debika Som
Mr. Rajib Karmakar, *Support Staff*
Mr. Samir Nandi, *Sr. Constable, Burdwan
P.S. West Bengal Police*
Ms. Priya Pandey, *Student Representatives*
Mr. Sayantan Biswas, *Student Representatives*
Mr. Sudip Sarkar, *Parent Representatives*

CORRESPONDENCE WITH THE COLLEGE

All correspondence should be addressed to the Principal, St. Xavier's College, St. Xavier's Road, P.O. Sripalli, Burdwan, Pin-713103. In all correspondence with the college, it is necessary to state the name of the student, department number and the year. In case of any change in the address and phone number of the guardians, the college office has to be immediately informed. Students providing false information will be dealt seriously.

MEETING WITH THE PRINCIPAL

PRINCIPAL

Students: 10:15 am to 10:30 am & 04:10 pm to 04:30 pm

Visitors : Strictly by appointment

Courses Offered

HONOURS COURSES / NEP CCFUP

B.A. (Bachelor of Arts)
ENGLISH (H) / MAJOR
SOCIOLOGY (H) / MAJOR
GEOGRAPHY (H) / MAJOR

B.Sc. (Bachelor of Science)
BIOTECHNOLOGY (H) / MAJOR
COMPUTER SCIENCE (H) / MAJOR
GEOGRAPHY (H) / MAJOR

B.Com. (Bachelor of Commerce)
ACCOUNTANCY (H) / MAJOR

Bachelor of Business Administration
{BBA(H)} / MAJOR
Bachelor in Computer Application
{BCA(H)} / MAJOR

POST GRADUATE COURSES
M.A. ENGLISH

MEDIUM OF INSTRUCTION:

The medium of instruction is English. However, candidates coming from vernacular medium school are offered facilities to improve their skill in Spoken English.

COLLEGE TIMINGS: 10:30 am – 04:10pm

NOTE TO PARENTS:

Parents/guardians are expected to follow the student's progress in studies and his/her general conduct in and outside the college. This cooperation is solicited specially to ensure a regular attendance and academic progress. They are asked to cooperate with the college authorities in the formation of their children/wards.

Visit the college website www.sxcb.edu.in regularly for any information about the college, its activities and programmes.

All the parents/guardians should come with their wards for Parent-Teachers meeting, which will be intimated to you in advance.

COMMON RULES AND REGULATION**I EXAMINATION RULES:****1.1 ADMISSION TO EXAMINATION HALL**

- (a) On each day of examination, the students will be allowed to enter the Examination Hall on production of Valid College ID cards/Admit cards of the concerned examination.
- (b) Generally, no student will be admitted into enter the Examination Hall or given question paper 15 minutes after the commencement of the examination, but in very special circumstances may extend this time limit up to 20 minutes or more in consultation with the Principal of the College.
- (c) The identity of each student will be checked and verified with the photograph on his/her ID card. The signature of the candidate in the attendance sheet must be identical with that of ID card.
- (d) For every examination the students should sit only in the place allotted to them.

1.2. RINGING OF THE BELL

- (a) Fifteen minutes before the commencement of the Examination each day, a warning bell shall be rung for the examinees to take their seats and for distribution of answer-scripts to the examinees.
- (b) Five minutes before the commencement of examination a bell will ring for each session for distribution of question papers to the examinees but the examinees shall not write answer before the commencement of examination.
- (c) A bell will ring at the commencement of the examination.
- (d) The bell will again ring 15 minutes before the completion of the examination when no candidates shall be allowed to leave the examination hall/room.
- (e) At the end of examination a final bell shall be rung.

1.3 STUDENTS MUST NOT :

- a) Leave the exam room temporarily or permanently during the first 60 minutes of the examination;
- b) take away any exam stationery from the exam room/hall excepting the question papers at the end of the examination;
- c) Bring into the exam room any books, notes, log tables, bags dictionaries, any electronic device e.g. cell phones, other than non-programmable calculators;
- d) write anything on the question papers;
- e) Start writing until told to begin by the invigilator;
- g) Ask for additional sheets until the old one is practically complete;
- h) Attempt more questions than that required as per instruction on the question. (For instance if a question paper requires 6 questions to be answered and a candidate answers 7 or more, then only the first 6 answers will be examined).
- i) attend examination while seriously sick or suffering from any contagious or infectious diseases.
- k) Use any unfair means.

1.4 STUDENTS MUST:

- a) Obey all instructions by the invigilator;
- b) Place their Admit Cards on their desks where the invigilator can see them;
- c) Check that they have no unauthorized materials on their desks; use only the college exam stationery for all work including all rough.

2. RULES REGARDING ATTENDANCE:

According to U.Reg. 3(UG) of Burdwan University, the regular attendance of 75% is compulsory for every course to be eligible for Semester exams. Attendance is obligatory in the College. Students are expected to attend classes every day without fail. Excuse slip is to be obtained from the Vice-Principal for absence longer than 5 classes. For long and repeated absences which could affect the required attendance percentage, it is student's responsibility to keep a duplicate of the excuse letter submitted, with the Vice-Principal's signature.

Condonation is allowed for attendance of not less than 55% in each subject. A student who has attendance between 55% and 74% in any subject on grounds of illness, involvement in co-curricular or extra-curricular activities (as approved by the College) will have to seek condonation from the Principal / Vice-Principal.

(a) In case of illness, a student must submit a medical certificate along with an application for leave. Leave application must be submitted within three days of the student's absence. Submission of leave-application in itself will not ensure condonation.

(b) In case of co-curricular activities or extra-curricular activities, a student must obtain prior approval in writing from the Vice-Principal / Dean and obtain written confirmation of his / her participation from the concerned authorities. While calculating the attendance percentage of the students representing the College in NSS, cultural activities & sports due consideration will be given.

(c) A student who is condoned will have to pay a condonation fee as per the notification.

A student will be debarred from appearing for the Semester Examination in which he/she has less than the required attendance without condonation.

Name of a student with attendance below 40% in all the papers in a Semester taken together may be struck off the College Rolls and form fill up for Semester Examination will not be done. He/she may be allowed to repeat the Semester in the following academic year, subject to the discretion of the Principal or Vice-Principal.

The name of a student who is continuously absent for 15 working days without submitting any information to the College will be struck off the College Rolls and form fill up for Semester Examination will not be done.

Attendance at Internship – If the internship is approved by the College, certificate of the competent authority of the respective organisation is needed.

All the scholarship/fee concession holders should earn (90%) of attendance, failing which the entire scholarship/fee concession amount has to be refunded to the college.

3. CURRICULUM- EVALUATION:

3.A. Continuous Internal Assessment (CIA) for CBCS and CCFUP-NEP based courses

The Continuous Internal Assessment (CIA) consists of

- Class Tests (10+10 marks)
- Semester Examination (60+60 marks)
- Assignments & PPT (20 marks)
- Attendance (5 marks)

The structure for the CIA is as follows:

Examination Structure and Marks Allotted for each Paper

Assessments	Class Test 1	Mid Term	Class Test 2	End Term	Assignment & PPT	Total
Marks Allotted	10	60	10	60	20	160

Attendance Structure and Marks Allotted for each Paper

Attendance Percentage	90% and above	75% to 90%	60% to 75%	50% to 60%
Marks Allotted	5	4	3	2

** Marks obtained out of 160 is converted to 10. CIA marks obtained out of 10 and attendance out of 05 will be the final Continuous Internal Assessment (CIA) Marks sent from college to University.

The Mid and End Semester examination will be conducted as per the University Examination pattern. Students who have been absent for examinations due to illness or any other serious reasons must submit an application along with relevant documents before the end of the examinations. If the absence is justified, the fact will be taken into account and necessary arrangements will be made for such students.

3.B.Choice Based Credit System: (w.e.f. 2017-18)

According to The University of Burdwan, under the CBCS the main components of the Honours Courses are as follows:

3.B.1 Core Course:

A course, that should compulsorily be studied by a candidate as a core requirement, is termed as a core course.

3.B.2. Elective Course:

Generally a course, which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/ subject of study or which provides an extended scope or which enables an exposure to some other discipline/ subject/ domain or nurtures the candidate's proficiency/ skill, is called an Elective Course. There are two types of Elective Courses a student has to study.

3.B.2.I Discipline Specific Elective (DSE) Course:

A course, which may be offered by the main discipline/ subject of study, is referred to as Discipline Specific Elective.

3.B.2.II Generic Elective (GE)

Course An elective course, chosen generally from an unrelated discipline/ subject of study with an intention to seek an exposure, is called a Generic Course.

N.B.:- A Core Course, offered in a discipline/ subject, may be treated as an elective by other discipline/ subject and vice-versa and such electives may also be referred to as Generic Elective.

3.B.2.III Dissertation/ Project

An elective course, designed to acquire special/ advanced knowledge, is termed as dissertation/ project. This is considered as a special course involving application of knowledge in solving/ analyzing / exploring a real life situation/ difficult problem. A dissertation/ project work will be of 6 credits. A dissertation/ project work may be given in lieu of a Discipline Specific Elective.

3.B.3 Ability Enhancement Courses (AEC) :

The Ability Enhancement (AE) Courses may be of two kinds- Ability Enhancement Compulsory Courses (AECC) and Skill Enhancement Courses (SEC).

3.B.3.I Ability Enhancement Compulsory Course (AECC):

These are the courses based on the contents that lead to knowledge enhancement and consist of Environmental Studies & English/ MIL Communication. These are mandatory for all disciplines.

3.B.3.II Skill Enhancement Courses (SEC):

SEC are value- based and/ or skill- based and are aimed at providing hand-on-training, competency, skill etc. It will be minimum 2 for Honours Courses and 4 for General Courses. These may be chosen from a pool of courses designed to provide value- based and/ or skill-based knowledge would contain both theory and lab / hands-on-training/ field work. The main purpose of these courses is to provide the students life-skill in hands-on-mode so as to increase their employability.

The framework for 3 years B.A./B.Sc./B.Com Honours Curriculum under CBCS is as follows:

Types of Papers for B.A./B.Sc./B.Com. Courses under UG CBCS (w.e.f. 2017-18)

<i>Course Components</i>	<i>Number of Papers</i>	<i>Names of the Papers</i>
Core Courses (CC)	14	CC 1, CC 2, CC 3, CC 4, CC 5, CC 6, CC 7, CC 8, CC 9, CC 10, CC 11, CC 12, CC 13, CC 14
General Elective (GE)	04	GE 1, GE 2, GE 3, GE 4
Discipline Specific Elective (DSE)	04	DSE 1, DSE 2, DSE 3, DSE 4
Ability Enhancement Compulsory Course (AECC)	02	AECC 1, AECC 2
Skill Enhancement Course (SEC)	0	SEC 1, SEC 2
Total Papers	26	

Semester-wise Distribution of Papers, Credits and Marks for B.A./B.Sc./B.Com. Honours Courses under CBCS (w.e.f. 2017-18)

Course Component	First Year		Second Year		Third Year		Total Credits
	Semesters						
	I	II	III	IV	V	VI	
Core Course (CC) Credit 6 each Paper 60 marks each Paper ESE	CC 1 CC 2	CC 3 CC 4	CC 5 CC 6 CC 7	CC 8 CC 9 CC 10	CC 11 CC 12	CC 13 CC 14	84
General Elective (GE) Credit 6 each 60 marks each Paper ESE	GE 1	GE 2	GE 3	GE 4			24
Discipline Specific Elective (DSE) Credit 6 each 60 marks each Paper ESE					DSE 1 DSE 2 (Choice based)	DSE 3 DSE 4 (Choice based)	24
Ability Enhancement Compulsory Course (AECC) Credit (4+2) each paper (100+50 marks)	AECC 1 (Environmenta I Studies) 100 marks	AECC 2 (Comm. English) 50 marks					06
Skill Enhancement Course (SEC) Credit 2 40 marks each Paper ESE			SEC 1 (Choice based)	SEC 2 (Choice based)			04
Total No. of Papers	4	4	5	5	4	4	26
Total No. Credits	22	20	26	26	24	24	142
CIA Marks	45	45	70	70	60	60	350
ESE Marks	280	230	280	280	240	240	1550
Total Marks	325	275	350	350	300	300	1900

CIA – Continuous Internal Assessment; ESE-End Semester University Examination

** Internal Assessment for Core Course 15 marks; General Elective 15 marks; Skill Enhancement 10 marks, Ability Enhancement 1 20marks Project

Semester-wise Distribution of Papers and Marks for BBA Honours Courses under CBCS (w.e.f. 2017-18)

Papers CIA for each paper 20 marks End Semester Examination for each paper 80 marks	First Year		Second Year			Third Year			
	Semesters								
	I	II	III	IV	V	VI			
	Compulsory Papers					Electives Papers			
						A	B	C	D
	BBA 1.1	BBA 2.1	BBA 3.1	BBA 4.1	BBA 5.1	BBA 6.1			
	BBA 1.2	BBA 2.2	BBA 3.2	BBA 4.2	BBA 5.2	BBA 6.2			
	BBA 1.3	BBA 2.3	BBA 3.3	BBA 4.3	BBA 5.3	BBA 6.3			
			BBA 3.4	BBA 4.4		BBA 6.4 Internship based Project Work and Viva (70+30) BBA 6.5 (100) Grand Viva			
CIA Marks	60	60	80	80	60	60			
ESE Marks	240	240	320	320	240	240			
Total Marks	300	300	400	400	300	300 + ((70+30) + 100) = 500			
Grand Total	2200								

CIA – Continuous Internal Assessment; ESE-End Semester University Examination

Semester-wise Distribution of Papers and Marks for BCA Honours Courses under CBCS (w.e.f. 2017-18)

Papers	First Year Semesters		Second Year		Third Year	
	I	II	III	IV	V	VI
CIA for each Paper is 20 marks	BCA 101	BCA 201	BCA 301	BCA 401	BCA 501	BCA 601 Elective 1
	BCA 102	BCA 202	BCA 302	BCA 402	BCA 502	BCA 601 Elective 2
	BCA 103	BCA 203	BCA 303	BCA 403	BCA 503	BCA 601 Major Project
ESE for each paper is 80 marks	BCA 104	BCA 204	BCA 304	BCA 404	BCA 504	
	BCA 105	BCA 205	BCA 305	BCA 405	BCA 505	
	BCA 106	BCA 206	BCA 306	BCA 406	BCA 506	
	BCA 107	BCA 207	BCA 307	BCA 407	BCA 507	
CIA Marks	140	140	140	140	140	60
ESE Marks	560	560	560	560	560	240
Total Marks	700	700	700	700	700	300
Grand Total	3800					

CIA – Continuous Internal Assessment; ESE-End Semester University Examination

Marks Distribution for Theory and Practical Papers

Type of Paper	Marks Allotted	
	Theory	Practical
Theory	60	
Theory + Practical	40	20
Practical		40

**All the students taking admission to UG CBCS framework (w.e.f. 2017-18) are advised to verify all curriculum related details from the following link
<https://www.scribd.com/document/492435829/BU-UG-Reg-CBCS-w-e-f-2017-18-Final#>

3.B.3.III General Combination under CBCS:

Students are advised to choose their General Elective (GE) papers from the following group of combinations:

Courses	General Elective	Courses	General Elective	Courses	General Elective
<i>B.Sc. Computer Sc.</i>	Mathematics Statistics	<i>B.Sc. Biotechnology</i>	Generic General Electives	<i>B.Sc. Geography</i>	Mathematics Economics
Courses	General Elective	Courses	General Elective	Courses	General Elective (Any Two)
<i>B.A. English</i>	1.History 2.Political Sc. 3.Economics	<i>B.A. Sociology</i>	1.Economics 2.History/English 3.Political Science	<i>B.A. Geography</i>	1.Economics 2. English / History 3. Political Science
Courses	General Elective				
<i>B.Com.</i>	Economics	Indian Economics	Business Mathematics	Business Statistics	

3.C. Credit & Curriculum Framework for Under Graduate Programme (CCFUP) for National Education Policy (NEP) (w.e.f. 2023-24)

The National Education Policy, 2020 is being implemented following the course structure formulated by the University of Burdwan since 2023. Under this curriculum framework a student will study four years-eight semesters under graduation course. In this structure a student will study the following papers

3.C.I Major Course

The major would provide the opportunity for a student to pursue in-depth study of a particular subject or discipline. Advanced-level disciplinary/interdisciplinary courses, a course in research methodology, and a project/dissertation will be conducted in the seventh semester. The final semester will be devoted to seminar presentation, preparation, and submission of project report/dissertation. The project work/dissertation will be on a topic in the disciplinary programme of study

3.C.II Minor Course

Students will have the option to choose courses from disciplinary/interdisciplinary minors and skill-based courses relating to a chosen programme. Students who take a sufficient number of courses in a discipline or an interdisciplinary area of study other than the chosen major will qualify for a minor in that discipline or in the chosen interdisciplinary area of study.

3.C.III Multi-disciplinary Course (MDC)

All UG students are required to undergo 3 introductory-level courses relating to any of the broad disciplines given below. These courses are intended to broaden the intellectual experience and form part of liberal arts and science education. Students are not allowed to choose or repeat courses already proposed major and minor stream under this category. The broad category of courses include: Natural & Physical Science; Mathematics, Statistics & Computer Science; Commerce & Management; Humanities & Social Science.

3.C.IV Ability Enhancement Course (AEC)

Students are required to achieve competency in a Modern Indian Language (MIL) and in the English language with special emphasis on language and communication skills. The courses aim at enabling the students to acquire and demonstrate the core linguistic skills, including critical reading and expository and academic writing skills, that help students articulate their arguments and present their thinking clearly and coherently and recognize the importance of language as a mediator of knowledge and identity. The courses will also emphasize the development and enhancement of skills such as communication, and the ability to participate/conduct discussion and debate.

3.C. V Skill Enhancement Course (SEC)

These courses are aimed at imparting practical skills, hands-on training, soft skills, etc., to enhance the employability of students.

3.C.VI. Value Added Course (VAC)

Students may choose any one of the following courses for:

Semester I: Environmental Science / Education

Semester II: The College will provide any one of these

Understanding India

Digital and technological solutions

Health & Wellness, Yoga Education, Sports and fitness

3.C.VII. Skill based Vocational Course/Internship

All students will also undergo internships / Apprenticeships in a firm, industry, or organization or Training in labs with faculty and researchers in their own or other in Higher Education Institutes/Research Institutions during the summer term. Students will be provided with opportunities for internships with local industry, business organizations, health and allied areas, local governments (such as panchayats, municipalities), media organizations, artists, crafts persons, and a wide variety of organizations so that students may actively engage with the practical side of their learning.

3.C.VIII. Research/Dissertation

In the fourth year, students who will be opting for a 4-Year Bachelor's degree (Honours with Research) are required to take up research projects under the guidance of a faculty

member. The students are expected to complete the Research Project in the eighth semester. The research outcomes of their project work may be published in peer-reviewed journals or may be presented in conferences /seminars or may be patented.

CCFUP Structure based on Semester (w.e.f 2023-24)

The following Tables explain the Semester-wise distribution of various types of papers, credits and marks distribution.

Distribution of Papers, Credits and Marks for Semester I

	Major	Minor	Multi-Disciplinary(MDC)	Ability Enhancement Course (AEC)	Skill Enhancement Course (SEC)	Value Added Course (VAC)	Total
<i>No. of Papers</i>	1	1	1	1	1	1	6
<i>Paper Type</i>	Honours	Elective	Subject other than Major & Minor	L1: Modern Indian Language (MIL)	Major Subject Specific paper	Environmental Studies	
<i>Credits</i>	4	4	3	2	3	4	20
<i>CIA Marks</i>	15	15	10	10	10	20	80
<i>ESE Marks</i>	60	60	40	40	40	80 (60 T+20 P)	320
<i>Total Marks</i>	75	75	50	50	50	100	400

Distribution of Papers, Credits and Marks for Semester II

	Major	Minor	Multi-Disciplinary (MDC)	Ability Enhancement Course (AEC)	Skill Enhancement Course (SEC)	Value Added Course (VAC)	Total
<i>No. of Papers</i>	1	1	1	1	1	1	6
<i>Paper Type</i>	Honours	Elective	Subject other than Major & Minor	L2: Compulsory English	Major Subject Specific paper	To be chosen from list	
<i>Credits</i>	4	4	3	2	3	4	20
<i>CIA Marks</i>	15	15	10	10	10	20	80
<i>ESE Marks</i>	60	60	40	40	40	80 (60 T+20 P)	320
<i>Total Marks</i>	75	75	50	50	50	100	400

****Skill based Vocational Course/Internship (additional 4 Credit) during summer term ONLY for the Students who opt UG Certificate after securing 40 credits from Semester I & II. This is an OPTIONAL internship.**

CIA – Continuous Internal Assessment; ESE-End Semester University Examination

Distribution of Papers, Credits and Marks for Semester III

	Major	Minor	Multi-Disciplinary (MDC)	Ability Enhancement Course (AEC)	Skill Enhancement Course (SEC)	Total
<i>No. of Papers</i>	2	1	1	1	1	6
<i>Paper Type</i>	Honours	Elective	Subject other than Major & Minor	L1: Modern Indian Language (MIL)	Major Subject Specific paper	
<i>Credits</i>	5×2=10	4	3	2	3	22
<i>CIA Marks</i>	15×2=30	15	10	10	10	75
<i>ESE Marks</i>	60×2=120	60	40	40	40	300
<i>Total Marks</i>	150	75	50	50	50	375

Distribution of Papers, Credits and Marks for Semester IV

	Major	Minor	Ability Enhancement Course (AEC)	Total
<i>No. of Papers</i>	3	1	1	5
<i>Paper Type</i>	Honours	Elective	L2: Compulsory English	
<i>Credits</i>	5×3=15	4	2	21
<i>CIA Marks</i>	15×3=45	15	10	70
<i>ESE Marks</i>	60×3=180	60	40	280
<i>Total Marks</i>	225	75	50	350

**Skill based Vocational Course/Internship (additional 4 Credit) during summer term ONLY for the Students who opt UG Certificate after securing 83 credits

from Semester I to IV. This is an OPTIONAL internship.

CIA – Continuous Internal Assessment; ESE-End Semester University Examination

Distribution of Papers, Credits and Marks for Semester V

	Major	Minor	Skill based Vocational Course/Internship	Total
<i>No. of Papers</i> <i>Paper Type</i>	3 Honours	1 Elective	1 **Compulsory Internship PROJECT & VIVA-VOCE	5
<i>Credits</i>	5×3=15	4	2	21
<i>CIA Marks</i>	15×3=45	15	10	70
<i>ESE Marks</i>	60×3=180	60	40	280
<i>Total Marks</i>	225	75	50	350

Distribution of Papers, Credits and Marks for Semester VII

	Major	Minor	Total
<i>No. of Papers</i>	4	1	5
<i>Paper Type</i>	Honours	Elective	
<i>Credits</i>	6×4=24	4	28
<i>CIA Marks</i>	15×4=60	15	75
<i>ESE Marks</i>	60×4=240	60	300
<i>Total Marks</i>	300	75	375

Distribution of Papers, Credits and Marks for Semester VIII (WITH RESEARCH)

	Major	Minor	Total	Research Evaluation includes:
<i>No. of Papers</i>	1 + Research Project	1	5	Preparation of Project Report & Presentation [135 marks] Viva-Voce [90 marks] Total : 225 marks
<i>Paper Type</i>	Honours + Research Project	Elective		
<i>Credits</i>	6 +12	4	22	
<i>CIA Marks</i>	15	15	30	
<i>ESE Marks</i>	60+225=285	60	345	
<i>Total Marks</i>	300	75	375	

CIA – Continuous Internal Assessment; ESE-End Semester University Examination

Distribution of Papers, Credits and Marks for Semester VI

	Major	Minor	Total
<i>No. of Papers</i>	4	1	5
<i>Paper Type</i>	Honours	Elective	
<i>Credits</i>	4×4=16	4	20
<i>CIA Marks</i>	15×4=60	15	75
<i>ESE Marks</i>	60×4=240	60	300
<i>Total Marks</i>	300	75	375

Distribution of Papers, Credits and Marks for Semester VIII (WITHOUT RESEARCH)

	Major	Minor	Total
<i>No. of Papers</i>	4	1	5
<i>Paper Type</i>	Honours	Elective	
<i>Credits</i>	6×1=6 4×3=12	4	22
<i>CIA Marks</i>	15×4=60	15	75
<i>ESE Marks</i>	60×4=240	60	300
<i>Total Marks</i>	300	75	375

Semester-wise Distribution of Papers to Study

Papers	I	II	III	IV	V	VI	VII	VIII	VIII (R)	
Major	1	1	2	3	3	4	4	4	1	
Minor	1	1	1	1	1	1	1	1	1	
Multi-Disciplinary	1	1	1	-	-	-	-	-	-	
Ability Enhancement	1	1	1	1	-	-	-	-	-	
Skill Enhancement	1	1	1	-	-	-	-	-	-	
Value Added	1	1	-	-	-	-	-	-	-	
Internship	-	-	-	-	1	-	-	-	-	
Research	-	-	-	-	-	-	-	-	1	
Total	6	6	6	5	5	5	5	5		43
Total (Research)	6	6	6	5	5	5	5		3	41

Semester-wise Distribution of Credits

Papers	I	II	III	IV	V	VI	VII	VIII	VIII (R)	
Major	4	4	5×2=10	5×3=15	5×3=15	4×4=16	6×4=24	6+(4×3)=18	6	
Minor	4	4	4	4	4	4	4	4	4	
Multi-Disciplinary	3	3	3	-	-	-	-	-	-	
Ability Enhancement	2	2	2	2	-	-	-	-	-	
Skill Enhancement	3	3	3	-	-	-	-	-	-	
Value Added	4	4	-	-	-	-	-	-	-	
Internship	-	-	-	-	2	-	-	-	-	
Research	-	-	-	-	-	-	-	-	12	
Total	20	20	22	21	21	20	28	22		174
Total (Research)	20	20	22	21	21	20	28		22	174

Semester-wise Distribution of Marks

Papers	I	II	III	IV	V	VI	VII	VIII	VIII (R)	Total
Major	75	75	75×2=150	75×3=225	75×3=225	75×4=300	75×4=300	75×4=300	75	
Minor	75	75	75	75	75	75	75	75	75	
Multi-Disciplinary	50	50	50	-	-	-	-	-	-	
Ability Enhancement	50	50	50	50	-	-	-	-	-	
Skill Enhancement	50	50	50	-	-	-	-	-	-	
Value Added	100	100	-	-	-	-	-	-	-	
Internship	-	-	-	-	50	-	-	-	-	
Research	-	-	-	-	-	-	-	-	225	
Total	400	400	375	350	350	375	375	375	375	3000
Total (Research)	400	400	375	350	350	375	375			3000

Marks Distribution for Theory and Practical Papers

Type of Paper	Marks Allotted	
	Theory	Practical
Theory	60	
Theory +Practical	40	20
Practical		40

**All the students taking admission to 4 years CCFUP-NEP (w.e.f. 2023-24) are advised to verify all curriculum related details from the following link
https://www.ugc.gov.in/pdfnews/7193743_FYUGP.pdf
https://buruniv.ac.in/Notices/REG_20230387_NOT_WEBPAGE.pdf
<https://www.buruniv.ac.in/Demo/Template.php?menu=Syllabus&submenu=UG>

Minor & Multi-Disciplinary Combinations under CCFUP (w.e.f. 2023-24)

S.NO.	DEPARTMENT	NAME OF THE MINOR PAPER(S)	MULTI/INTER DISCIPLINARY SUBJECT PAPER(S)	STUDENTS WHO CAN CHOOSE THE MDC
1.	Business Administration	SEM I: Principle of Business Economics SEM-II: Fundamentals of Accounting	SEM-I: Management principles and organization behavior SEM-II: Indian management thoughts and practices	Students other than BBA and Commerce
2.	Commerce	SEM I: Business Mathematics and Statistics-I SEM-II: Principle of Economics	SEM-I: Fundamentals of Accounting SEM-II: Fundamentals of Management	Students other than Commerce and BBA
3.	English	SEM I: Geotectonic and Geomorphology SEM-II: Population and Settlement Geography OR SEM I: Invitation to Sociology I SEM-II: Invitation to Sociology II (Any One)	SEM-I: Communication skills SEM-II: Technical writing	Students other than English, Geography & Sociology

5.	Computer Science	SEM I: Calculus, Geometry and Vector Calculus SEM-II: Introductory Algebra and Number Theory	SEM-I: Basic IT tools SEM-II: Introduction to Internet	Students other than Computer Science/Application
6.	Biotechnology	SEM I: Human Welfare SEM-II: Developmental Biology	SEM-I: Introduction to Biotechnology SEM-II: Bio-techniques	Students other than Biotechnology
7.	Geography	SEM I: Invitation to Sociology I SEM-II: Invitation to Sociology II OR SEM I: Poems, Essay and short stories, Rhetoric and Prosody SEM-II: Plays and Novels (<i>Any One</i>)	SEM-I: Physical geography SEM-II: Human geography	Students other than Geography, English & Sociology
8.	Sociology	SEM I: Geotectonic and Geomorphology SEM-II: Population and Settlement Geography OR SEM I: Poems, Essay and short stories, Rhetoric and Prosody	SEM-I: Social demography SEM-II: Gender sensitization	Students other than Sociology, Geography & English

Pass Marks:**Honours Papers / General Papers : 40% in each paper****Compulsory papers : 40% in each paper**

1. NOTICE BOARDS:

Students should take great care to look up at the Notice Board on coming to and leaving the College. No excuse will be considered if notices on the Board are ignored.

2. DRESS CODE:

It is recommended that students come to college in simple and unpretentious dress suitable for an academic environment. Any kind of captions or writings on shirts / T-shirts / Tops etc. is prohibited. Any kind of sleeveless top/shirt is not allowed.

Dress Code for boys:

For boys, only full-length trousers are allowed. Round neck T-shirts, Cargo pants with multiple pockets and hangings, chappals, slippers, rugged jeans, earrings or ear / chin / nose/lip/ eye brow studs, head bands are strictly prohibited. Wearing caps and sun glasses inside the college premises is prohibited.

Dress Code for girls:

For girls salwar/churidar, kameez, jeans, T-shirts, Kurtis only. (No sleeveless, tight fitting, crop tops, T-shirt with words, cold shoulder, capris). Skirts or shorts are not allowed.

3. SMOKING AND USE OF INTOXICANTS:

Smoking anywhere in the College premises is strictly forbidden. The use of alcohol and drugs are prohibited. Any student found using drinks, drugs or any intoxicants will be summarily dismissed from the College.

4. IDENTITY CARDS:

All the students will be provided with an identity card by the College. This card is to be carried always and presented at the gates, when borrowing books from the Reading room, attending College social functions, etc. The identity card must not be used by anyone else except the student it belongs to. If the identity card is lost, the Vice-Principal must be informed immediately and a new identity card may be issued on payment of Rs. 100/-. In case of transfer or withdrawal from the college, this card must be surrendered to the College Office.

5. USE OF CELL PHONES:

- Use of cell phones within the College premises (Class rooms, Libraries, Laboratory, Corridors) during class hours is not allowed.
- Within the college buildings cell phones must be kept in silent mode.
- Using cell phones within the campus to record voices, lectures, conversations, photo of others etc. and to play loud music shall be considered serious abuses and shall invite disciplinary action.
- Within the College Campus, cell phones shall be used only for brief, urgent conversations.

However one may use it during the break hours or in canteen etc. In case of violation of this code, a fine of Rs.500/- will be imposed for the first offence. After that the phone will be confiscated. Mobile Phones must not be used for the inappropriate activities such as:

- Harassing students, staff or anyone else, even for fun;
- Having it in your possession, or near you, during any assessment.

6. RAGGING:

Ragging is a punishable offense. Ragging means any act, conduct, or practice by which the dominant power of senior students is brought to bear on the freshly enrolled or in any way considered junior by other students which involves physical or psychological assault or threat to other students or use of force of violation of dignity and honor of such student or expose students to ridicule and affect their self-esteem or entail verbal abuse, aggregation, indecent gesture, and obscene behavior. Students are encouraged to report any incident of ragging if at all to the Anti- ragging committee of the college or through online.

7. LIBRARY:

The library plays a pivotal role in the teaching-learning process of the College. Absolute silence must be maintained in and around the library. Loud consultation, animated conversation, etc. are strictly prohibited.

- a) Only one book will be issued per card and no student can take a book on another's card. Duplicate card will be issued on payment of Rs. 20/-
- b) Books are issued to the students, weekly on a fixed day for each course. They must be returned within the prescribed time. A fine of Rs. 5/- per day will be charged thereafter.
- c) On receiving a book, students are requested to examine it and report any damage, if noticed. Otherwise they will be held responsible for it.
- d) If any damage is noticed by the librarian on return of a book, the student returning it will be charged for the damage. Books lost by any student must be replaced or the cost paid for by the student.
- e) No marks or inscriptions of any kind may be made in any book of the library. Offenders will be fined in proportion to the damage done.
- f) Any student who takes books from the library without permission or cuts pages out of a library book will be treated stringently.

8. CLASS ROOMS:

The College class rooms may not be used for private study outside College hours, without the written permission of the Vice- Principal. Students are not permitted to go up to the class before 10 am and should leave the class rooms as soon as all their classes are over. Writing on wall, black board or on desk must be avoided by all means. It's the responsibility of the students to keep the classrooms neat and clean. Offender must pay adequate compensation for damage caused.

9. PARKING:

Two wheelers can be parked only in the designated area of the college premises. The College takes no responsibility for the loss of vehicles/bicycles/helmets. Students are advised to have their two wheelers and bicycles securely locked and parked in their respective parking areas. The college is not responsible for any stealing of the belongings.

10. POSTERS:

No poster is to be pasted or fixed with cello tape anywhere on the college/school buildings. For any writing on the walls, strict punishment will be imposed.

11. SOCIAL MEDIA (CYBER RULES):

Students are allowed to use any form of social Network for their personal communication only. The use of social media to harass, threaten, insult and defame individual student, group of students, staff and the college management is dealt seriously with a fine and suspension from the college.

Principal is the endowed with the absolute authority to take final action against such cases.

12. STUDENTS CONCESSION:

St. Xavier's College, Burdwan has always endeavoured to make its educational services available to the lower income groups by providing generous concessions. Students in need of concession should meet the Principal.

13. SOCIAL OUTREACH: EXTENSION SERVICES

The extension and outreach activities of the Institution strive to achieve the objectives of Jesuit education, especially creating men and women for the Society. The programmes aim at creating a sense of social justice and social concern among the students through exposure to rural realities leading to a committed involvement towards the integrated development of the rural poor and the under privileged.

13.1 N.S.S

There is one unit of NSS. This scheme is provided so that students may learn to be men and women for others through service to the people around them. They have annual camps where they learn to relate with people, understand their difficulties and help them to find solutions of their problems.

13.2. A.I.C.U.F

The All India Catholic University federation (AICUF) is a university Student Movement begun in 1924 by the Jesuit fathers. Today it is an all India Movement with a membership of 30,000 students in 300 units in 12 states.

It has its national headquarters in Chennai and is affiliated to the International Movement of Catholic Students (IMCS), Pax Romana. The AICUF works through university students who as a team want to do something for their own growth and the welfare of society in which they live. They draw their inspiration from the person and life of Jesus Christ. Their motto is : *"We are born in an unjust society, and we are determined not to leave it as we have found it."*

13.3 X-EVE

In the efforts to make SXCB a strong kernel of women empowerment and gender equality. The X-EVE cell was constituted in 2018- 2019 with an aim to create a gender sensitized community within campus as well as in the society.

14. ST. XAVIER'S COLLEGE STUDENTS' COUNCIL:

The student council is the non-political representative body of the entire student community of the St. Xavier's College, Burdwan. It aims at the all round development of students and organises several extra-curricular events throughout the year. Student council also coordinates the student's volunteer effort for the college events that are organized periodically. It provides opportunities with the students to express their social concern and social responsibility towards the larger society, especially the down trodden.

19. ENTREPRENEURSHIP DEVELOPMENT CELL

This cell is formed to develop spirit/awareness on entrepreneurship among the students, to develop the advanced skill of creativity and innovative thinking, to empower and inspire students to take initiatives and accept responsibilities to thrive in the challenging world and To become employment creators than seekers. The cell works to promote an entrepreneurial culture to provide a platform and opportunities to the students who are interested in starting their own venture. This cell offers a wide range of services including mentorship programs, training workshops, seminars and webinars, industrial visits and access to funding opportunities. The cell also often organize pitch events where aspiring entrepreneurs can showcase their ideas. These events provide a platform for them to connect with like-minded individuals and to gain valuable feedback on their ideas.

20. GAMES:

For games on the field, prior permission is required from the vice- principal. During College hours, no indoor games or outdoor games even in small groups are to be played anywhere in the premises.

21. CAMPUS ETHOS:

Students are expected to pay due respect to the teachers and staff. If anyone indulges in misbehaviour with the teachers or staffs, he/she will be severely dealt with.

22. RULES AND REGULATIONS FOR INTERNET LAB

1. Access to the Internet is a privilege, not a right.
2. Students should enter the log-in and log-out time in the log note without fail.
3. Students must produce Identity Card when demanded, to utilize the lab resources.
4. Do not wear foot wears inside the lab.
5. Students are not allowed to download pictures, music, videos or files without the permission of a staff.
6. Log-on with your username and password for your use only. Never share your username and password.
7. Food or drinks are not allowed to bring inside the computer lab.
8. Do not install software without permission.
9. Do not remove or disconnect parts, cables, or labels.
10. Usage of storage devices (CD, DVD, Pen Drive, External HDD, etc.) is prohibited.
11. Site includes chat rooms, instant messaging (IM), social and adult sites are strictly prohibited.
12. No Internet/Intranet gaming activities allowed.
13. Do not personalize the computer settings. (This includes desktop, screen saver, etc.)
14. Ask permission to print.
15. Maintain silence inside the lab.
16. Log-off — leave the computer ready for the next person to use. Pickup your materials and push in the chair.

23. GUIDELINES FOR THE PAYMENT OF FEES:

- a. Fees are to be paid through online mode only. QFIX application to be used for payment of college fees. Please log on to <http://sxcb.edu.in/online-payment>.
- b. Fees must be paid regularly, every month on or before the dates indicated in the College Calendar. Defaulters will be charged a fine of Rs.50/-cumulatively for each month. Payments of fees with fines are accepted after the last date of payment of fees as indicated, till the end of each month.
- c. The College fees cover 12 months. No reduction is made for holidays or broken periods.
- d. Fees may be paid in advance for the whole year.
- e. Students are liable to be charged full fees as long as their names have not been struck off the rolls.
- f. All fees must be paid before the commencement of Semester Examinations of the University. Defaulters will not be issued Admit Card of the University Examinations.

24. WITHDRAWAL:

A student once enrolled for a course is expected to complete the same. However a student can change subject or withdraw from the college within a month of commencement of the college. He /She may not withdraw from the college without informing the Principal in writing. Otherwise he/she will be liable to pay fees for the period his/her name remains on the rolls. Once the fees are paid to the college will not be refunded. One month's notice must be given or a month's fee paid before a student may be withdrawn from the college. No transfer certificate will be issued unless all dues are fully settled. Students who fail to return to the college for new academic session or absent from class for more than fifteen working days will be struck off the rolls unless the reason for their delay/absent is intimated in WRITING to the Principal.

25. REMEDIAL PROGRAMMES

Remedial classes are arranged for all the subjects for U.G. Students also for those who do not do well in their studies, need this extra helps to keep abreast with the rest of the class.

26. ADVANCED LEARNERS PROGRAMMES

The program for advanced learners at St. Xavier's College, Burdwan is designed to challenge and enhance the skills of individuals who already possess a strong foundation in a particular subject. These programs often offer in-depth exploration of advanced topics, problem solving methodologies and opportunities for independent projects, presentations, fostering a dynamic learning environment to meet the unique needs of high-achieving students.