



*Library*  
*St. Xavier's College Burdwan*

*St. Xavier's Road, P.O - Sripally.*  
*Burdwan – 713103*  
*Contact information of Librarian*  
*Mail id: [libsxcbwn2019@gmail.com](mailto:libsxcbwn2019@gmail.com)*

## Library At a glance



Location: First Floor of the Administrative Building

Subject: English, Geography, Sociology, BBA, B.com, Biotechnology, Computer Science, Computer Application, Computer Science, Journalism and Mass Communication, Economics, Political Science, Bengali, Hindi, English

Opening Hour: 10 a.m.- 5:30 p.m.  
Lending Hour: 10.30 a.m to 5.00 p.m.

User: Students, Faculties, Academic and Administrative Staffs

Service: Circulation Service, Reading room service , Periodicals services, Information Literacy Services, Digital Library service , Display Service, Library Extension Service

## Vision

Driving academic excellence, accessing quality education and empowering the academic fraternity of the college with enriching library collections. In addition to supporting students and Faculties through innovative and creative education, services, and resources, the College library offers a diverse, inclusive, and collaborative environment.

## Objective

- To provide resources to the students to enhance their skills and shape career.
- Library collections, facilities and services support teaching, learning and research.
- Library policies and procedures ensure an equitable and inclusive environment for all members of the college community.

## Mission

To create vast and varied collections in print and electronic media in order to find, preserve, and spread knowledge.

To collaborate and establish networks with premier libraries and consortiums in order to facilitate easy access to pertinent information.

To serve as a hub for the academic demands of the humanities, social sciences, commerce, arts, and sciences integrating cutting-edge ICT technologies and methods into library services to enhance teaching, learning, and research.

### Five laws of Library ....

- 1. Books are for use.**
- 2. Every reader his/her book.**
- 3. Every book its reader.**
- 4. Save the time of the reader.**
- 5. The library is a growing organism.**



Dr. S. R. Ranganathan  
Father of Library Science in India

## *Services and Facilities*

### Circulation Service

- ❖ Automated circulation Service
- ❖ Day Issue Service
- ❖ Home Lending Service

### Reading room service

- ❖ Open access facility
- ❖ Multiple seating arrangements

### Display Service

- ❖ Display of Teacher/ Staff Publication
- ❖ Display of new arrivals
- ❖ Thematic displays

### Library Extension Service

- ❖ Library Orientation Programme
- ❖ Book Exhibition
- ❖ Writing Competition

### Periodicals services

- ❖ Print Journals
- ❖ Magazines
- ❖ Newspaper
- ❖ Bound Vol. of Periodicals

### Information Literacy Services

### Digital Library service

- ❖ NLIST National Digital Library
- ❖ National Digital Library of India
- ❖ Computer Station provides internet facility with Wifi and LAN connectivity
- ❖ Open Access E-Resources

## *Service and Facilities*

### Reference Section Facility

- ❖ Provide Ready Reference tools such as Dictionaries, Encyclopaedias, Yearbooks, Guidebooks, etc.

### WEBOPAC Facility

- ❖ Library collections are searchable through WEBOPAC- Cloud based Online Searching of Library Resources with the help of ILMS Koha.
- ❖ The Library provides On and Off Campus Log-in of Library Accounts through WEBOPAC.
- ❖ Library members can know their reading and search history with the help of Web-OPAC facility.

### Career Guidance Resource Facility

- ❖ Provides Book, journals, magazines, newspapers relating to different competitive examinations such as UGC CSIR NET/SET, GATE, IAS, Career/Service Oriented programs and other documents related to the subjects are available for consultation.

### Special Facility offered by the Library

- ❖ Book Bank Facility

# Different Sections of the Library



 Bardhaman, West Bengal, India  
6V9G+47H, Police Line Bazar, Bardhaman, Gopalnagar P, West Bengal 713103,  
India  
Lat 23.218298°  
Long 87.875838°  
24/07/24 10:54 AM GMT +05:30  




STACK SECTION



 Bardhaman, West Bengal, India  
6V9G+47H, Police Line Bazar, Bardhaman, Gopalnagar P, West Bengal 713103,  
India  
Lat 23.218291°  
Long 87.875831°  
24/07/24 10:53 AM GMT +05:30  

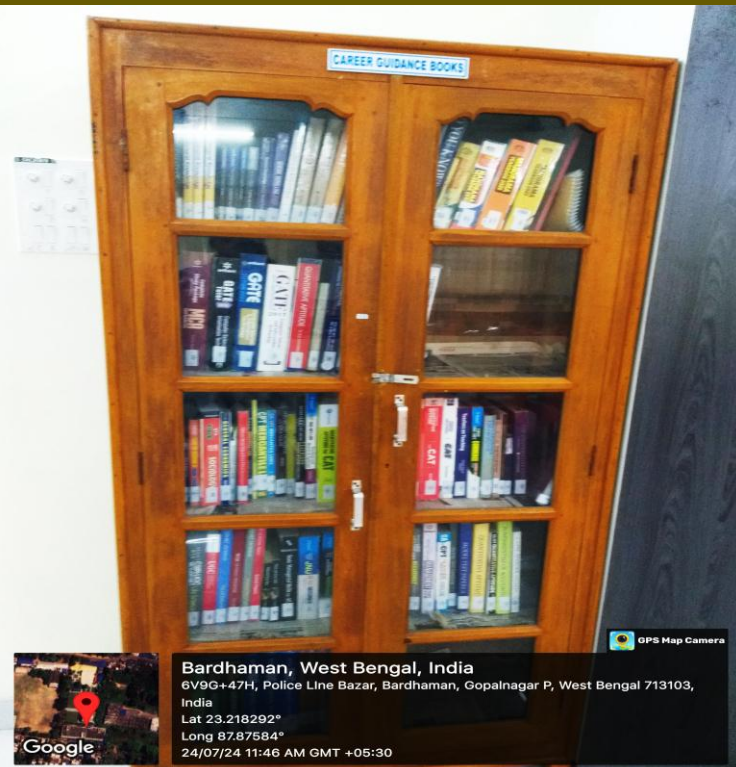

LENDING SECTION



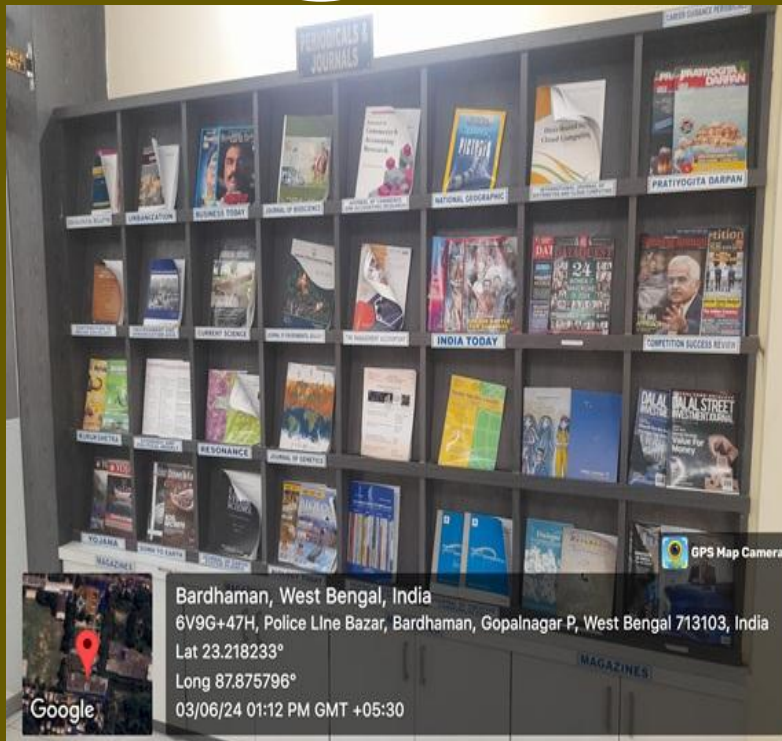
 Bardhaman, West Bengal, India  
6V9G+47H, Police Line Bazar, Bardhaman, Gopalnagar P, West Bengal 713103,  
India  
Lat 23.218298°  
Long 87.875853°  
24/07/24 10:55 AM GMT +05:30  


REFERENCE SECTION

# Different Sections of the Library



CAREER GUIDANCE SECTION

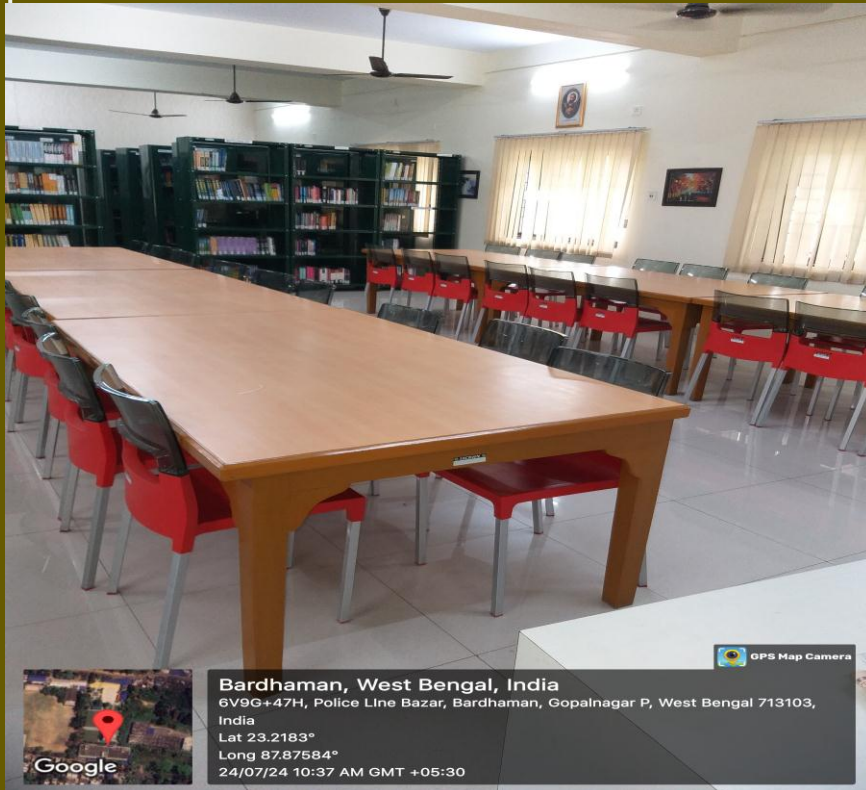


PERIODICAL SECTION



E-RESOURCE ACCESS SECTION

# *Different Sections of the Library*



Bardhaman, West Bengal, India  
6V9G+47H, Police Line Bazar, Bardhaman, Gopalnagar P, West Bengal 713103,  
India  
Lat 23.2183°  
Long 87.87584°  
24/07/24 10:37 AM GMT +05:30

GPS Map Camera

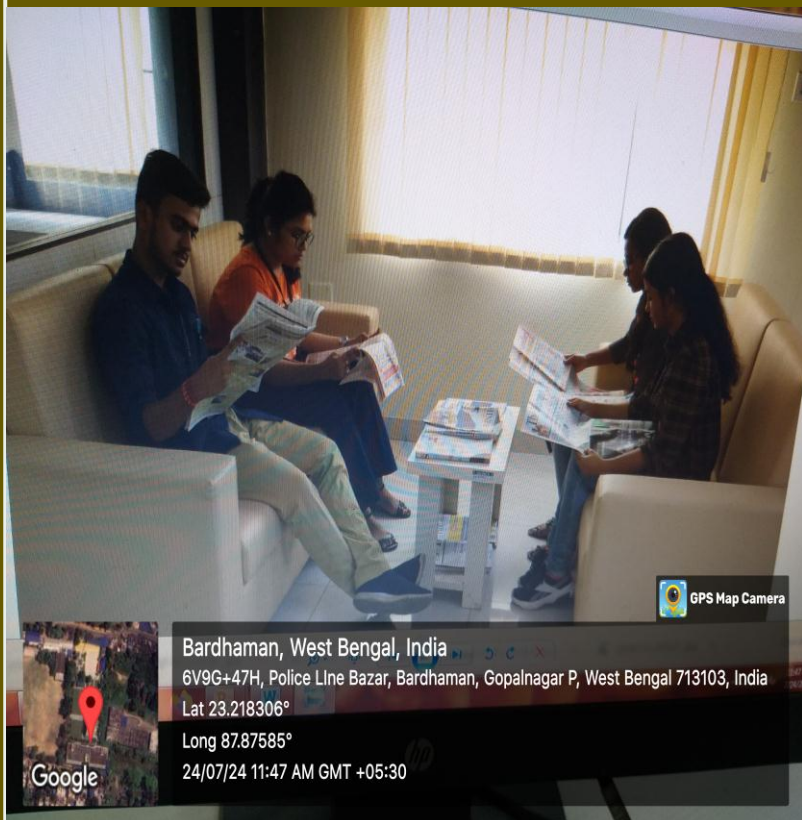


READING ROOM

COUNTER TO RECORD ENTRY TO  
THE READING ROOM



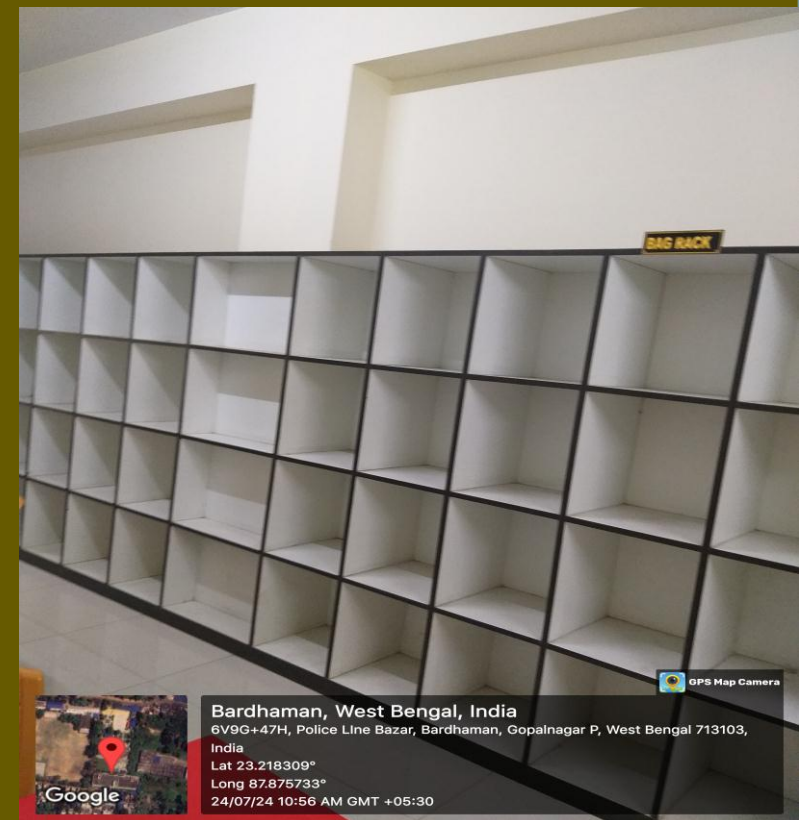
# Different Sections of the Library



NEWSPAPER READING ZONE



BOOK BANK



PROPERTY COUNTER

# Different Sections of the Library



LIBRARY NOTICE BOARD



DISPLAY OF NEW ARRIVAL LISTS



DISPLAY OF LIST OF E-RESOURCES

# *Our achievements in recent years*



- ❖ **OPEN ACCESS with prominent labels and guides**
- ❖ **Automated circulation(barcode based computerized Issue/Return of Books)**
- ❖ **Single library card with barcode to avail all the services and facilities**
- ❖ **Book Bank Facility**
- ❖ **Online information literacy service**
- ❖ **Information services through the Library webpage in the College website**
- ❖ **Remote access to library catalogue through WebOPAC**
- ❖ **On/Off Campus Access to different E-resources**
- ❖ **Reference Facility**
- ❖ **Career Guidance Resource Facility**
- ❖ **Display of New Arrivals of books and journals**
- ❖ **Student Feed Back System**
- ❖ **Organizing Library Orientation Programme**
- ❖ **Organizing different events in Library.**

# Some Glimpses of the Events in Library



**St. Xavier's College,  
Burdwan**

**Library and IT Committee  
Welcome all to participate  
in**

**Bookisshh...**



- Book Exhibition
- Sale
- Bookmark Making

*"No two persons  
ever read  
the same book"*

**so come and explore !!**

**Date: 20 - 21 October, 2022  
Venue: Student's Common Room**



**X-PLORE'22**  
Inter-Department  
Talent Hunt



**LIBRARY AND IT COMMITTEE**  
**St. Xavier's College, Burdwan**  
*brings to you*

**XAVPRAISE: STORY APPRAISAL CONTEST**

*Take Part and Relish Reading.....!!*



**Save the Date**

*February 19, 2022  
(Saturday)  
from*

*1.40 to 3.40 in the  
afternoon*

*At Library and  
Computer Laboratory  
St. Xavier's College  
,Burdwan.....*

# Book Exhibition



# Book Mark Making Competition





**Library Literacy Awareness Week**  
**Organized by Library Committee**  
**in collaboration with FSDP**  
**(Faculty and Student**  
**Development Program)**  
**Committee**

**St. Xavier's College Burdwan**

*Date: 15/4/24-24/4/2024 Time: 2.10pm-3.10pm*

*Venue: Academic Seminar Hall*

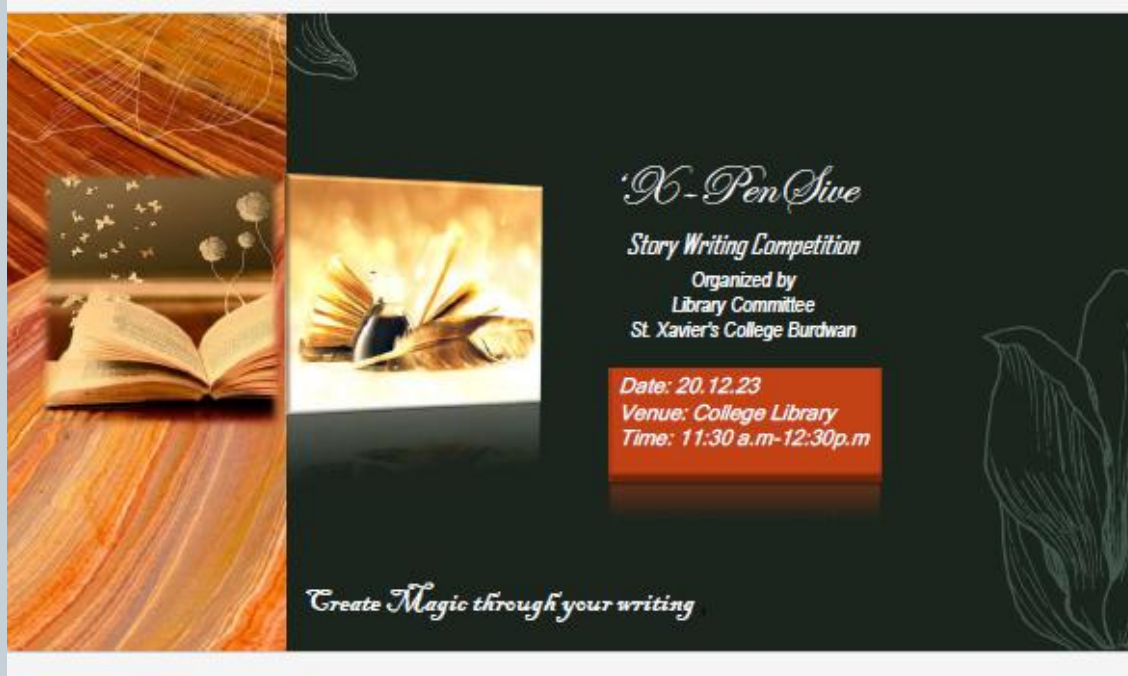
*"Libraries store the energy that fuels the imagination. They open up windows to the world and inspire us to explore and achieve, and contribute to improving our quality of life.-Sidney Sheldon"*



**Library Literacy Awareness Week**  
**15/4/2024-24/4/2024**



# Story Writing Competition



Story Writing Competition- X-Pensive,  
20/12/23

# *Library Activities*

**Aquisition**

**Technical Processing**

**Periodical Processing**

**Circulation**

**Information and Reference activities**

**Book Exhibition/Book Display**

**Organize Orientation Lectures**

**Organize Library Committee Meetings**

**User Awareness Programmes**

# *Future Plans*

**Creation of Institutional Repository (Digital Archive) for preserving the digital collections of the Library**

**Purchase of more E-Resources**

**Extention of Stack Room and creation of different sections such as special collections, biographies, Gender studies and Theology.**

**Temperature, Humidity and Dust Control through ACs**

**Developing Library Manual as a guide**

**Implementation of Gate Register Software Integrated to Koha Software: for registration of students attendance and footfall in library**



*STAFF MEMBERS*



*Priyanka Roy  
The Librarian  
B.A, BLIS, MLIS*



**Happy Reading at the Library  
of  
St. Xavier's College, Burdwan**

