

# REMEDIAL AND TUTORIAL POLICY DOCUMENT



**St. Xavier's College, Burdwan**

A Jesuit Institution

(Affiliated to the University of Burdwan)

## REMEDIAL AND TUTORIAL CARE COMMITTEE POLICY

### Introduction

The Remedial *and Tutorial Care Committee* provides assistance to the weak students to better understand the subjects which has not understood during class lectures. This committee provides special care of individual students of the specific academic problems.

### Objectives

The objectives of the remedial and tutorial care committee are as follows:

1. To improve the academic skills and linguistic proficiency of the students in various subjects.
2. To help the academically weaker students to improve their performance.
3. Assist students in consolidating their fundamental knowledge in various subjects, mastering learning processes
4. Raising the overall academic level and preparing them for further studies, examination and interview.

### Function:

The committee emphasises on tutorial system to develop a better understanding and relationship between the students and teachers. Remedial and Tutorial classes help the students in their pursuit of studies in different subjects and with a view to identifying the weak learners. It aims to strengthen their knowledge skills and attitudes in subjects and to prepare slower students. The necessary information also given to the students for competitive exams, further studies and job interviews. The Principal and the HODs keep track record of academically poor students and regularly interact with their parents and guardians.

### Procedure:

The remedial classes are run following the procedure mentioned below:

- After the completion of Mid Semester Examination for each semesters, results are declared where we calculate the number of weaker students for a particular semester.
- The number of weaker students are identified by the marks obtained in each paper; the students receiving marks below 50 percent of the total are considered for remedial classes.

- Remedial classes are conducted for each paper in the week days by arranging special hours after the completion of regular class hours.
- Classes mainly contains problem solving in each paper, students' doubts are cleared, previous years' questions are also prepared.
- Top ranking students also conducts lectures and presentation on important topics in the remedial classes which benefits all of them.

**Activity:** College makes necessary arrangements in improving the standard to the expected level. It has been conducted by arranging special hours besides the regular working hours of the teaching process after the regular class lectures or in Saturday for slow learners and under achievers are identified. Test and examination also held to evaluate the benefits remedial classes Results and answer scripts of the examinations are also shown to the students drawing their attention to the areas of knowledge deficiency.



Dr. Fr. G. Paul Arockiam S.J.  
Principal  
St. Xavier's College  
St. Xavier's Road  
Burdwan-713103