

RESEARCH ETHICS POLICY DOCUMENT



St. Xavier's College, Burdwan

A Jesuit Institution

(Affiliated to the University of Burdwan)

RESEARCH ETHICS POLICY

St. Xavier's College, Burdwan as an academic institution encourages its Faculty Members and students to pursue original research and make pragmatic contribution to the existing academic arena. As the college imparts knowledge in a wide array of disciplines covering the Science, Humanities, Social Science and Commerce streams, the research dimensions are diverse as well. The institution thus, strives for providing adequate academic infrastructure so that variegated and dynamic research could be explored and executed.

Following the National Education Policy, 2020, academic research methods need to be taught right from the under-graduate courses. In order to implement the clauses of the NEP, 2020 along with keeping in mind the possibilities of research potentials of the academic staff of the college, the Committee frames certain codes of conduct for systematic research output for both the faculties and students. These could be read as follows:

Code of Ethics Related to Research and Academic Integrity for the Faculty Members and Students

Promotion of Research

- ✓ Regular practice of writing research articles in duly indexed journals accepted nationally and internationally
- ✓ Maintaining intellectual and professional honesty in reporting and sharing of original research
- ✓ Mutual sharing and discussion of research ideas, concepts, data-base and methods among the peer groups
- ✓ Developing data bank for research by the faculties & students
- ✓ Disseminating data among research peer groups
- ✓ Developing information inventory for publication
- ✓ Disseminating publication inventory among research peer groups
- ✓ Respecting and abiding by the ethics of research during data collection, laboratory disciplines, processing-analysis and experimentation so that no harm is caused to any human, institutional infrastructure, animals, plants and environment
- ✓ Respecting and abiding by the research and publication ethics
- ✓ Respecting the individual, departmental and institutional Intellectual Property Rights

Avoiding Research Misconduct

- ✗ The institution takes a strict and strong stand against plagiarism
- ✗ Plagiarism including self-plagiarism is to be avoided under any circumstances

- ✘ Research piracy or intentional abuse of other academician's research output is strictly prohibited
- ✘ Unethical and misinterpretation of other academicians' research is to be avoided
- ✘ Fabrication and providing false database in research is strictly prohibited
- ✘ Preventing others from using instruments, stealing/hiding laboratory infrastructures and interfering in others experiments are against the research ethics of the college
- ✘ Misuse of laboratory and library resources for research must be avoided
- ✘ No research could go against the religious, spiritual, professional and personal sentiments of the individuals and institution
- ✘ Harassment in form of emotional, physical and sexual abuses for research activities are strictly prohibited
- ✘ Deliberate acts of favour and discrimination for research associates, assistant, students and peer group must be avoided

Penalties

St. Xavier's College, Burdwan abides by the UGC Regulations against Plagiarism.

Table 1: Penal Consequences of Plagiarism for Faculty Members

Levels of Plagiarism	Penalty Gradation for Faculty
Level 0: Similarities upto 10% -	Minor similarities, no penalty
Level 1: Similarities above 10% to 40%	Such shall be asked to submit a revised script within a stipulated time period not exceeding 6 months.
Level 2: Similarities above 40% to 60%	Such faculty shall be debarred from submitting a revised script for a period of one year.
Level 3: Similarities above 60%	Such faculty registration for that programme shall be cancelled.

Source: UGC, 2017

Table 2: Penal Consequences of Plagiarism for Students

Levels of Plagiarism	Penalty Gradation
Level 0: Similarities up to 10%	Minor similarities, no penalty
Level 1: Similarities above 10% to 40%	Marks deduction by 1% of the total awarded marks OR Paraphrase the plagiarized portion of text within two working days of returning the assignment/term paper
Level 2: Similarities above 40% to 60%	Marks deduction by 2% of the total awarded marks OR Paraphrase the plagiarized portion of text within four working days of returning the assignment/term paper
Level 3: Similarities above 60%	Complete Resubmission within 6 working days

Source: Compiled by Committee Members, 2023

Links to UGC Anti-Plagiarism Policy

<https://www.ugc.ac.in/pdfnews/7044741> UGC-letter-reg-Regulations-on-Plagiarism-(1).pdf

<https://www.ugc.ac.in/pdfnews/7771545> academic-integrity-Regulation2018.pdf



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