



***Library***  
***St. Xavier's College, Burdwan***

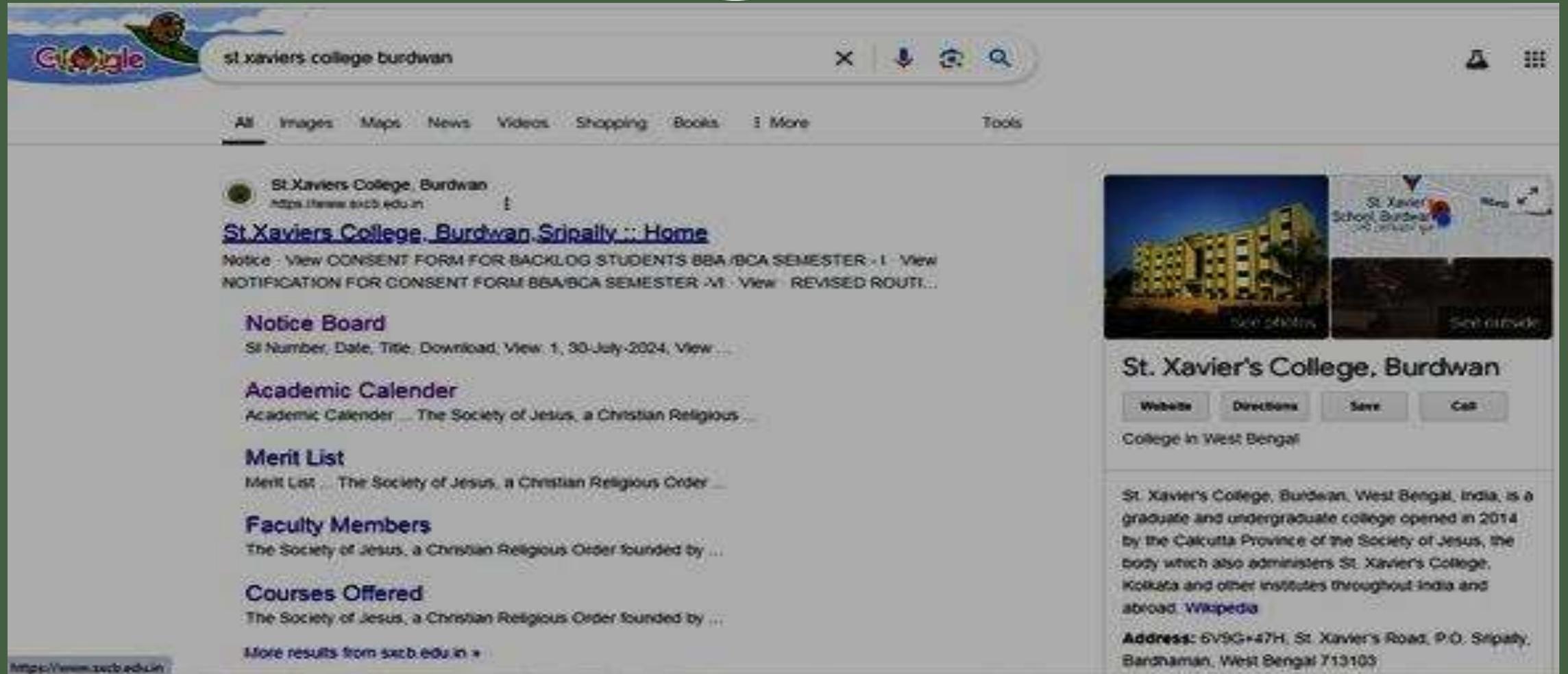
***St. Xavier's Road, P.O - Sripally.***  
***Burdwan – 713103***

***Contact information of Librarian***  
***Mail id: [libsxcbwn2019@gmail.com](mailto:libsxcbwn2019@gmail.com)***

## **GUIDE TO SEARCHING AVAILABLE LIBRARY RESOURCES THROUGH WEBOPAC (ONLINE PUBLIC ACCESS CATALOGUE)**

***The SXC BWN Library is partially automated with the help of high quality, full-featured 'Integrated Library Management System (ILMS) ; popularly known as 'Koha'. This software provides an intuitive and user-friendly interface-OPAC for library users. Library users can easily search for available library resources, place holds and manage their accounts through WEBOPAC from anywhere anytime with an internet connection. It's a gateway to promote awareness and use of the Libray.***

# Step 1 : At first go to the College Website



The screenshot shows a Google search for "st xaviers college burdwan". The search results page displays the college's website as the top result. The website URL is <https://www.sxcbb.edu.in>. The page title is "St Xavier's College, Burdwan Sripally :: Home". Below the title, there are several notices, including "View CONSENT FORM FOR BACKLOG STUDENTS BBA/BCA SEMESTER - I" and "NOTIFICATION FOR CONSENT FORM BBA/BCA SEMESTER - VI". The website also features sections for "Notice Board", "Academic Calender", "Merit List", "Faculty Members", and "Courses Offered". On the right side of the search results, there is a knowledge panel for "St. Xavier's College, Burdwan" with buttons for "Website", "Directions", "Save", and "Call". The panel also includes a description of the college and its address: "Address: 6V5G+47H, St. Xavier's Road, P.O. Sripally, Bardhaman, West Bengal 713103".

## Step 2 : Go to the 'Library' option and Click on drop down menu (forth menu) 'WEBOPAC'



The screenshot displays the website for St. Xavier's College, Burdwan, which is affiliated to the University of Burdwan (a co-educational college). The page features a blue header with the college's name and logo. Below the header is a navigation bar with links for Academic Calender, Students Corner, E-payment, Gallery, Placement, Alumni, and Contact. A secondary navigation bar includes links for HOME, ABOUT US, ADMINISTRATION, ACADEMICS, ADMISSIONS, CAMPUS LIFE, LIBRARY, ANNOUNCEMENT, AMENITIES, NAAC, IQAC, NEP 2020, and NERF. The LIBRARY link is active, and a dropdown menu is open, listing options: About, Explore Your Library, E-Resources, WEB-OPAC (highlighted with a red underline and a black arrow pointing to it), FAQ, Library Programmes, and Ask Librarian. The background of the page shows a photograph of a large group of people gathered on a campus lawn.

## Step 3 : The 'WEBOPAC' Window will open



**ST. XAVIER'S COLLEGE LIBRARY, BURDWAN**  
WEBOPAC (ONLINE PUBLIC ACCESS CATALOGUE)

Library catalog ▾

[Advanced search](#) | [Authority search](#) | [Tag cloud](#) | [Libraries](#)

Home

**LIBRARY, St. Xavier's College, Burdwan**



Directory of Open Books(DOAB)  
N-LIST



Log in to your account:  
Login:  
  
Password:

CIRCULATION HOURS

Days	Timings
------	---------

**Step 4 : Input your topic on the search bar on the top of the page.  
Books can be search by Title, Author, Subject, ISBN, Series, etc.**



Library catalog ▾  
Library catalog  
Title  
Author  
Subject  
ISBN  
ISSN  
Series  
Call number  
Accession No.  
Accession No.

ST. XAVIER'S COLLEGE LIBRARY, BURDWAN  
WEBOPAC (ONLINE PUBLIC ACCESS CATALOGUE)

Authority search | Tag cloud | Libraries

Log in to your account:  
Login:  
Password:  
Log in

## Step 5 : Search for any title or term such as 'Geography of India' or 'Research'. All the books of that particular title or term will come on the page.

The screenshot shows a library search results page. The browser address bar displays the URL: [https://svcb-opac.kohadcloud.in/cgi-bin/koha/opac-search.pl?idx=8;q=Geography+of+India&weight\\_search=1](https://svcb-opac.kohadcloud.in/cgi-bin/koha/opac-search.pl?idx=8;q=Geography+of+India&weight_search=1). The search results are displayed in a grid format. On the left, there is a sidebar with search filters under the heading 'Refine your search'. The main content area shows 'Your search returned 24 results.' and a list of search results. The first result is 'Space, society, and geography / edited by Swapna Banerjee-Guha ; University of Mumbai. Department of Geography.' The second result is 'Geography of India / by R.C.Tiwari'. The third result is 'India : a regional geography / editor R.L.Singh'. The fourth result is 'Physical Geography of India : a study in regional earth sciences /by Saroj K. Pal'. The fifth result is 'Geography of India / by Majid Hussain'. Each result includes details such as the author, material type, language, and publication details. There are also options to 'Place hold' or 'Add to cart' for each item. The page includes navigation controls like '1 2 Next >> Last >>' and a 'Relevance' dropdown menu. The sidebar filters include 'Availability', 'Authors', 'Collections', 'Holding libraries', 'Item types', and 'Topics'. The authors listed in the sidebar are Baral,Ashis, Bhaduri,Sukla, Roy,Prithwish, Ahmad,Ajazuddin, and Chandna,R.C. The holding libraries listed are Bio-Technology Departmental Library, Geography Departmental Library, and JOURNALS AND MAGAZINES. The item types listed are Books, Continuing Resources, Reference, and Series. The topics listed are International librar... and Topics.

**Refine your search**

**Availability**

Limit to records with available items

**Authors**

Baral,Ashis  
Bhaduri,Sukla  
Roy,Prithwish  
Ahmad,Ajazuddin  
Chandna,R.C.

**Show more**

**Collections**

Non-fiction

**Holding libraries**

Bio-Technology Departmental Library  
Geography Departmental Library  
JOURNALS AND MAGAZINES

**Item types**

Books  
Continuing Resources  
Reference  
Series

**Topics**

International librar...

**Your search returned 24 results.**

1 2 Next >> Last >> Relevance

Unhighlight Select all Clear all Select titles to: Add to... Save Place hold

1. **Space, society, and geography / edited by Swapna Banerjee-Guha ; University of Mumbai. Department of Geography.**  
by  
National Seminar on "Indian Social Geography in the 21st Century, Challenges and Prospects" (2000 : Department of Geography, University of Mumbai); University of Mumbai | Guha,Swapna Banerjee [ed.]  
Material type: Text; Format: print; Literary form: Not fiction  
Language: English  
Publication details: New Delhi: Rawat Publications, c2004  
Availability: **Items available for loan:** Geography Departmental Library (1) [Call number: 304.20954 S].  
★★★★★  
Place hold Add to cart

2. **Geography of India / by R.C.Tiwari**  
by Tiwari,R.C.  
Edition: 13th rev.ed.  
Material type: Text; Format: print; Literary form: Not fiction  
Language: English

3. **India : a regional geography / editor R.L.Singh**  
by Singh,R.L [ed.]  
Material type: Text  
Language: English  
Publication details: Varanasi : National Geographical Society of India 2014  
Availability: **Items available for loan:** Geography Departmental Library (2) [Call number: 915.41 .-].  
★★★★★  
Place hold Add to cart

4. **Physical Geography of India : a study in regional earth sciences /by Saroj K. Pal**  
by Pal,Saroj K  
Material type: Text  
Language: English  
Publication details: Kolkata: Orient Congre, 2003  
Availability: **Items available for loan:** Geography Departmental Library (1) [Call number: 915.4 PPA].  
★★★★★  
Place hold Add to cart

5. **Geography of India / by Majid Hussain**  
by Hussain,Majid  
Material type: Text  
Language: English  
Publication details: New Delhi: Rawat Publications, c2004  
Availability: **Items available for loan:** Geography Departmental Library (1) [Call number: 915.4 HUS].  
★★★★★  
Place hold Add to cart

**Step 6 : On the left side of the page there are showing various options related to search terms, availability, collections, location etc.**

The screenshot shows a web browser window displaying a library search results page. The address bar shows the URL: [https://sxcb-opac.kohacloud.in/cgi-bin/koha/opac-search.pl?idx=&q=research&weight\\_search=1](https://sxcb-opac.kohacloud.in/cgi-bin/koha/opac-search.pl?idx=&q=research&weight_search=1). The page title is "Your search returned 75 results." The left sidebar contains a "Refine your search" section with categories: Availability, Authors, Collections, Holding libraries, and Item types. The main content area displays two search results. The first result is "Bryman's social research methods / by Alan Bryman...[et.al]" by Bryman, Alan | Clark, Tom (Lecturer in research methods) Foster, Liam Sloan, Luke [auth.], 6th International methods, published by Oxford University Press in 2021. The second result is "Effective writing for sociology : a guide for researchers and students / by Ben Lennox Kail and Robert V. Kail" by Kail, Ben Lennox | Kail, Robert V [auth.], published by Routledge in 2023. Both results include book covers, star ratings, and options to "Place hold" or "Add to cart".

**Refine your search**

**Availability**  
Limit to records with available items

**Authors**  
McGoldrick, Jim  
National Council of...  
Ahuja, Ram  
Ansari, M.S.  
Babbie, Earl  
[Show more](#)

**Collections**  
Non-fiction  
Reference

**Holding libraries**  
Bio-Technology Departmental Library  
Book Bank Library  
Business Administration(BBA) Departmental Library  
Career Guidance Section  
Commerce Departmental Library  
[Show more](#)

**Item types**

**Your search returned 75 results.**

1 2 3 4 Next >> Last >>

Relevance

Unhighlight | Select all Clear all | Select titles to: Add to... Save Place hold

1. **Bryman's social research methods / by Alan Bryman...[et.al]**  
by Bryman, Alan | Clark, Tom (Lecturer in research methods) Foster, Liam Sloan, Luke [auth.]  
Edition: 6th International methods  
Material type: Text; Format: print ; Literary form: Not fiction  
Publication details: Oxford: Oxford University Press, 2021  
Availability: **Items available for loan:** Sociology Departmental Library (2) [Call number: 300.72 B,CLA6TH ED., ..].  
★★★★★  
[Place hold](#) [Add to cart](#)

2. **Effective writing for sociology : a guide for researchers and students / by Ben Lennox Kail and Robert V. Kail**  
by Kail, Ben Lennox | Kail, Robert V [auth.]  
Material type: Text; Format: print ; Literary form: Not fiction  
Language: English  
Publication details: New York: Routledge, Taylor & Francis Group, 2023  
Availability: **Items available for loan:** Sociology Departmental Library (2) [Call number: 301.072 E,KAI, ..].  
★★★★★  
[Place hold](#) [Add to cart](#)

**Step 7 : Click on the item according to your requirement, the bibliographic details and other informations such as no. of copies available, location, collection, status can be viewed.**

The screenshot displays a library catalog search results page. The search query is "Research", and 75 results are shown. The first result is "Bryman's social research methods / by Alan Bryman...[et.al]".

**Annotations:**

- Click on the item:** Points to the first search result.
- Bibliographic details:** Points to the detailed view of the book, including author, contributor, material type, and publication details.
- Holdings : no. of copies available:** Points to the "Holdings (2)" section.
- Location : Showing the book is available in the Sociology Department:** Points to the "Sociology Departmental Library" entry in the holdings table.
- Collection Code:** Points to the "300.72 B,CLA6TH ED (Browse shelf)" entry in the holdings table.

**Search Results Summary:**

Your search returned 75 results.

1. [Bryman's social research methods / by Alan Bryman...\[et.al\]](#)

by Bryman, Alan | Clark, Tom (Lecturer in research methods) Foster, Liam Sloan, Luke [auth.]

Edition: 6th International methods

Material type: Text; Format: print; Literary form: Not fiction

Publication details: Oxford: Oxford University Press, 2021

Availability: **Items available for loan:** Sociology Departmental Library (2) [Call number: 300.72 B,CLA6TH ED, ...]

Place hold Add to cart

**Bibliographic Details:**

Bryman's social research methods / by Alan Bryman...[et.al]

By: Bryman, Alan

Contributor(s): Clark, Tom (Lecturer in research methods) Foster, Liam Sloan, Luke [auth.]

Material type: Text

Publication details: Oxford: Oxford University Press, 2021

Edition: 6th International methods

Description: 607p, pbk

ISBN: 9780192899042

Subject(s): RESEARCH METHODS--SOCIAL RESEARCH

DDC classification: 300.72 B,CLA

Tags from this library: No tags from this library for this record.

Average rating: 0.0 (0 votes)

Holdings (2) Title notes (1) Comments (0)

Item type	Current library	Collection	Call number	Copy number	Status	Date due	Barcode
Books	Sociology Departmental Library	Non-fiction	300.72 B,CLA6TH ED (Browse shelf)	Copy 1	Available		4484

**Step 8 : Check the 'Item Status' which indicates whether an item is Available, 'Checked out' or in some other state.**

Material type: Text  
Language: English  
Publication details: New Delhi : The Health Sciences Publisher 2016  
Edition: 2nd ed  
Description: 244p. pbk  
ISBN: 9789351529941  
Subject(s): PRACTICAL BIOCHEMISTRY

DDC classification: 574.19207 P,DAM  
Tags from this library: No tags from this library for this title. Log in to add tags.  
Average rating: 0.0 (0 votes)

Holdings (3) | Title notes (1) | Comments (0)

Item type	Current library	Collection	Call number	Copy number	Status	Date due	Barcode
Books	Bio-Technology Departmental Library	Non-fiction	574.19207 P,DAM (Browse shelf)	Copy 1	Checked out	08/13/2024	3171
Books	Bio-Technology Departmental Library	Non-fiction	574.19207 P,DAM 2ND ED. (Browse shelf)	Copy 2	Available		3172

Showing 3 available copies

Showing the due date of the checked out item

Showing one copy is 'Checked out'

Showing other 2 copies are 'Available'

**Step 9 : Check the 'Item type'. If the item is marked as 'Reference' then it can not be lent out. It will show 'Not for loan' under status**

The screenshot shows a library OPAC interface. At the top, a navigation bar contains the URL: [https://sxcB-opac.kohacloud.in/cgi-bin/koha/opac-detail.pl?biblionumber=3492&query\\_desc=kw%2Cwrd1%3A%20Research](https://sxcB-opac.kohacloud.in/cgi-bin/koha/opac-detail.pl?biblionumber=3492&query_desc=kw%2Cwrd1%3A%20Research). The main content area displays the following information:

- Image:** Teaching and Research Aptitude (PAPER-3)
- By:** Ansari, M.S
- Contributor(s):** Kumar, Sanjay [auth.]
- Material type:** Text
- Language:** English
- Publication details:** New Delhi: Ramesh Publishing House, 2023
- Description:** 408p. pbk
- ISBN:** 9789390744695
- Subject(s):** TEACHING AND RESEARCH APTITUDE--GUIDE FOR COMPETITIVE EXAMS
- DDC classification:** 370.78 U
- Tags from this library:** No tags from this library for this title. Log in to add tags.
- Average rating:** 0.0 (0 votes)

On the right side, there are utility buttons: Print, Add to your cart, Unhighlight, Save record, and More searches.

Below the details, there are tabs for 'Holdings ( 1 )' and 'Comments ( 0 )'. The 'Holdings' tab is active, showing a table with the following data:

Item type	Current library	Collection	Call number	Copy number	Status	Date due	Barcode
Reference	English Departmental Library CAREER GUIDANCE	Reference	370.78 U (Browse shelf)	Copy 1	Not For Loan		4239

Two red annotations with arrows point to specific fields in the table:

- An annotation pointing to the 'Reference' item type: **Showing Item type as 'Reference'**
- An annotation pointing to the 'Not For Loan' status: **Showing Status as 'Not for loan'**

**Advance Search :** Under the search bar there is an option 'Advance Search'. Using this option items can be searched more faster and specifically by combining keywords from different parts of a record or limit your search by Item type, location, language or date.

The screenshot displays the Koha library website interface. At the top, the URL is <https://sxcb-opac.kohacloud.in/cgi-bin/koha/opac-main.pl>. The page features a navigation bar with 'koha', 'Cart', and 'Lists' menus. A search bar is present with a search icon. Below the search bar, the text 'ST. XAVIER'S COLLEGE LIBRARY, BURDWAN' and 'WEBOPAC (ONLINE PUBLIC ACCESS CATALOGUE)' is displayed. A dropdown menu for 'Library catalog' is visible, and the 'Advanced search' link is circled in red. The page also includes a 'Log in to your account' link, a search history link, and a 'Clear' button. The main content area shows the college logo and a photograph of the library interior. A login form with 'Login:' and 'Password:' fields is on the right. The advanced search section includes a 'Search for:' field with three input boxes, each with a 'Keyword' dropdown. Below this are 'Search', 'More options', and 'New search' buttons. The 'Item type' section allows users to limit results to various categories: Books, Mixed Materials, Computer Files, Music, Continuing Resources, Reference, Maps, and Visual Materials. At the bottom, there are fields for 'Location and availability:', 'Sort by:', 'Publication date range', and 'Language'.

**Log in to your account :** On the above right hand side of the WEBOPAC page click on 'Log In to your account' option or on the right hand side of the page go to the 'Log in' panel. Type your registered Username and Password to log in to your account.

The screenshot displays a web browser window with the URL <https://swcb-opac.kohadcloud.in/cgi-bin/koha/opac-main.pl>. The page features a 'koha' logo, a 'Cart' icon, and a 'Lists' menu. A modal window titled 'Log in to your account' is centered on the screen, containing a close button (circled in red), a 'Login:' label, a text input field with the placeholder 'Your ID', a 'Password:' label, a password input field with masked characters, and a green 'Log in' button. In the background, a search bar with a magnifying glass icon and a 'Log in to your account:' section with input fields and a 'Log in' button are visible, with the latter also circled in red. The bottom left corner shows the circular logo of St. Xavier's College-Birdwan, featuring a central emblem and the motto 'TRUTH \* JUSTICE'. Below the logo is a photograph of students in a classroom.

**After Log in Users can know their Reading history (Checked out details), Search history with date and time, can check their Personal Details, Overdue Charges(if any) etc.**

The screenshot displays a library user interface with two main sections. The left section, titled "Reading history: Checked out details of User", shows a table of items checked out. The right section, titled "Search history of User", shows a table of search sessions.

**Reading history: Checked out details of User**

2 Item(s) checked out

Title	Author	Due	Barcode	Call number	Fines
<b>Remote sensing and GIS</b> Your rating: 5 X Cancel rating Average rating: 5.0 (1 votes)	Bhatta,Basudeb	08/03/2024	2565	621.3678 R,BHA	No
<b>Regional geography of the world</b> Your rating: 5 X Cancel rating Average rating: 5.0 (1 votes)	Gautam,Alka	08/03/2024	3581	910 R,GAU	No

**Search history of User**

Current session

Date	Search	Results
08/02/2024 13:30	kw.wrd: Biochemistry,	26
08/02/2024 13:29	kw.wrd: Fundamentals of molecular biology,	2
08/02/2024 11:57	kw.wrd: 'Reserach',	0
08/02/2024 11:57	kw.wrd: Research,	75
08/02/2024 11:37	kw.wrd: Geography of India,	24
08/02/2024 11:20	kw.wrd: research,	75
08/02/2024 11:17	kw.wrd: Management,	194
08/02/2024 11:16	kw.wrd: geography of India,	24

There are several Lists displayed on the above left hand side of the window such as 'New Arrivals', Special Collection and so on.

The screenshot displays the Koha library website interface. At the top, the URL is <https://sxcib-opac.kehacloud.in/cgi-bin/koha/opac-main.pl>. The Koha logo is on the left, and navigation links for 'Cart' and 'Lists' are visible. On the right, there are links for 'Log in to your account', 'Search history', and 'Clear'. A large banner for 'S COLLEGE LIBRARY, BURDWAN' and 'OPAC (ONLINE PUBLIC ACCESS CATALOGUE)' is present. Below the banner, a search bar contains 'Library catalog' and a search icon. A red circle highlights the 'Lists' dropdown menu, which includes 'Public lists' (NEW ARRIVALS 2020-2021, NEW ARRIVALS 2019-20, View all) and 'Your lists' (Log in to create your own lists). Below the search bar, there are links for 'Advanced search', 'Authority search', 'Tag cloud', and 'Libraries'. The main content area features a 'Home' link, the library name 'S LIBRARY, St. Xavier's College, Burdwan', the library's logo, a photograph of the library interior, and a login section with 'Log in to your account:', 'Login:', and 'Password:' fields.



***Keep on Searching.....***